

NOTICE OF PROCEDURE

Town of Baggs

June 13, 2023

Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, Gail Mayer, Mark Maloney, and Mike McAllister. Employees present were Jared Wille, Korey Thompson, and Alex Foster. Visitors present were Jon Nelson, Megan Moore-Kemp, and Steve Johnson. The Pledge of Allegiance was led by Mayor Howell.

Approval of Agenda: Ferguson moved to approve the agenda as amended, seconded by Mayer; motion carried with all voting aye.

Approval of Minutes: McAllister moved to approve the minutes from the project workshop and regular meeting on May 23, 2023, as presented, seconded by Ferguson; motion carried with all voting aye.

Correspondence: Ferguson moved to donation \$150 to the Baggs Fire and Rescue and \$100 to Little Snake River Lions Club, seconded by Mayer; motion carried with all voting aye.

Visitors:

Steve Johnson and Megan Moore-Kemp with Yampa Valley Electric Association informed the Council on signing the agreement with Guzman Energy. The agreement with Guzman Energy will stabilize the rates and maintain reliability. The local representative is Glynda Sheehan. Steve Johnson and Megan Moore-Kemp left the meeting at 8:15 p.m.

Reports:

Maloney moved to approve the employee time sheets for May 20th through June 2, 2023, seconded by McAllister; motion carried with all voting aye.

Wille stated that they still are getting a fault communication code with the raw water pump. They are still dosing chlorine manually. TCRs were taken and everything came back good. Wille stated that they will start flushing hydrants tomorrow. Wille stated that they are looking at adding a couple of hydrants on North Street by the Assisted Care Facility. They cleaned up the sandbags and have been putting the dirt in the alleys. Wille stated that Robert Huntington has been a great asset for summer help. Wille stated that a sink hole showed up on the property across the street from the Town Hall. The Public Works had to cap a blow out line for the sewer. McAllister moved to accept the Water/Sewer/Maintenance Oral report for May 2023, seconded by Maloney; motion carried with all voting aye. Ferguson moved to ratify hiring Robert Huntington for summer help at \$18 per hour up to 40 hours a week, seconded by McAllister; motion carried with all voting aye.

Jon Nelson explained the DeBernardi Contract and the scope of work on the valves in the WYDOT's project. Ferguson moved to allow Mayor Howell to sign the contract between DeBernardi Construction and the Town of Baggs, seconded by Mayer; motion carried with all voting aye. Nelson talked about the meter replacement project. He explained the task order from North Fork Engineering. McAllister moved to allow Mayor Howell to sign the North Fork Engineering task order for meter replacement, seconded by Mayer; motion carried with all voting aye. Nelson stated that the pullies and belts need to be replaced in the Flamingo lift station. The Council agreed to have Charlie Brugger come back and install the pullies and belts. Nelson asked the Council if they want the setup for backup power in the lift stations. The Council agreed to add that to the project. Nelson presented the Permit to Construct for the Sewer Improvement Project. Mayer moved to submit the Permit to Construct, seconded by Maloney; motion carried with all voting aye. Nelson asked if the Council wanted to make the pre-bid meeting attendance mandatory. The Council did want to make it mandatory. Nelson asked about accepting electronic bids. The Council was good at accepting electronic bids.

Foster stated that the budget is close to being balanced. She asked the Council if they still wanted to do the Wyoming Retirement for the volunteer firemen. McAllister moved to allow Foster to

NOTICE OF PROCEDURE

Town of Baggs

June 13, 2023

Page 2

get the Wyoming Retirement Volunteer Firefighter, EMT and Search & Rescue Plan for the Volunteer Firefighters, seconded by Ferguson; motion carried with all voting aye. Foster stated that the auditor asked for more paperwork. She did go ahead and budget in the audit in case it isn't completed by the end of the fiscal year. McAllister moved to put on file the Clerk Report for May 2023, seconded by Mayer; motion carried with all voting aye.

Thompson stated that the Dr Told weekend and the Baggs Ball went well. He got new tires and maintenance done on the police vehicle. His new computer and dock are working good with the support of Carbon County. He is still working on a new body camera and new taser. Thompson stated that he still needs to get the radar certified. He also wants to work on setting up a bond schedule for the ordinances. He had an interview with the Snake River Press. Ferguson moved to accept the Police Oral report for May 2023, seconded by Mayer; motion carried with all voting aye.

Old Business:

McAllister moved to approve the second reading of Ordinance #331 FY 2023-2024 Wages, seconded by Maloney; motion carried with all voting aye.

New Business:

Ferguson moved to approve the bill presentation, paying 44 checks in the amount of \$61,980.09, seconded by McAllister; motion carried with all voting aye. Ferguson moved to approve 2 checks for H.B. Lee Construction in the amount of \$8,064.07, seconded by Maloney; motion carried with all voting aye and Mayor Howell abstaining. McAllister moved to approve 1 check for Emergency Victim's Fund in the amount of \$531.81, seconded by Ferguson; motion carried with all voting aye.

Mayor Howell opened the public hearing at 8:36 p.m. for Larry Hicks' livestock permit. With there being no comments or complaints, Mayor Howell closed the public hearing at 8:36 p.m. Mayer moved to approve Larry Hicks' livestock permit for 5 horses, seconded by McAllister; motion carried with all voting aye.

Ferguson moved to approve the catering permit for the Cowboy Inn on June 17, 2023, for Cook Wedding Reception, seconded by McAllister; motion carried with all voting aye.

McAllister moved to approve the variance and site plan for Sonia Contreras at 91 Miles Street for storage shed and chicken house, seconded by Ferguson; motion carried with all voting aye.

The Council discussed the resolutions raising installing water meters and vacation fee.

Adjournment: Ferguson moved to adjourn the meeting at 8:57 p.m., seconded by Maloney; motion carried with all voting aye.

Mayor

Clerk