

NOTICE OF PROCEDURE

Town of Baggs

September 26, 2023

Call to Order: The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, Gail Mayer, Mark Maloney, and Mike McAllister. Employees present were Carmen Saenz, Rob Huntington, and Alex Foster. Jon Nelson the Town's engineer was present. The Town of Baggs attorney, Tom Thompson, was present by phone. Visitors present were Yvonne Johnson, Eric McAllister, and Rachel McAllister.

Mayor Howell led the Pledge of Allegiance.

Approval of Agenda: Ferguson moved to approve the agenda as amended, seconded by Mayer; motion carried.

Approval of Minutes: McAllister moved to approve the minutes from the regular meeting on September 12, 2023, as presented, seconded by Mayer; motion carried with Maloney abstaining. Corey Thompson joined the meeting at 7:06 p.m.

Correspondence:

McAllister moved to approve Josh Cozzens for the Volunteer Fire Department, seconded by Ferguson; motion carried.

Visitors:

Yvonne Johnson with Carbon County Economic Development stopped in to give an update on what the Carbon County Economic Development has been doing. The Guns & Roses event is sold out.

Yvonne Johnson left the meeting at 7:10 p.m.

Old Business:

The Council discussed with Tom Thompson, the Town's attorney, about Little Snake River Valley Water Supply joint powers board agreement. Thompson explained the water rights. Thompson told the Council to look at what is required of them, what rights will the Town of Baggs have, and dissolution of the board.

Tom Thompson left the meeting at 7:19

McAllister moved to end the discussion of the Little Snake River Valley Water Supply and all association with the Little Snake River Valley Water Supply, seconded by Ferguson; motion carried.

Reports:

Saenz stated that the chemicals have all arrived. She stated that chlorine is good. She asked about a date to install the North Baggs and the Town of Baggs vaults. They are flushing hydrants. McAllister approved the Water/Sewer/Maintenance Oral Report for September 2023, seconded by Maloney; motion carried. The Council discussed dates to install the vaults. It was decided to have a preconstruction meeting on the 9th of October 2023, and install the vaults the week of October 16, 2023. The Council asked about valve extensions. Nelson recommended having several different sizes on hand. McAllister moved to allow Nelson to purchase 30-40 extensions of different sizes, seconded by Ferguson; motion carried.

The Council had met before the meeting to look at some streets. They asked Carmen to meet with H.B. Construction about what the Council had discussed and get a quote.

The Council decided to wait to discuss the duck weed at the lagoon until spring.

Foster stated that she has applicants for the Water/Sewer/Maintenance job and interviews need to be done. McAllister and Ferguson will do the interviews on Thursday and maybe Friday. Foster is to call and set up the interviews.

Nelson stated that all the material is in for the installation of the vaults.

NOTICE OF PROCEDURE

Town of Baggs
September 26, 2023
Page 2

Nelson stated that D & B will be here on October 9, 2023, to start installing new meters. They asked about working on the weekends and the Council had no problems with that.

Eric McAllister left the meeting at 8:11 p.m.

Nelson stated that he has all the switches for a generator for all the lift stations.

Carmen Saenz left the meeting at 8:18 p.m.

Rachel McAllister left the meeting at 8:22 p.m.

Foster stated she had submitted the Annual Town Report to the Department of Audit. She stated that she talked with the Department of Audit and got permission to use Amy Feldmann to do the Internal Evaluation and Audit. Foster asked the Council if she could pay Feldmann the rate she would have paid someone else to come in and do it. Mayer moved to allow Foster to pay Feldmann the rate that she would have paid someone to do the audit, seconded by Ferguson; motion carried. Mayer moved to approve the Clerk Oral Report for September 2023, seconded by Maloney; motion carried.

Thompson stated that he has been working on a few projects. He entered in his hours to recertify with P.O.S.T. He has 16 responses this month. He stated that he welcomes anyone that has a complaint or issues, he will address all of them. McAllister moved to approve the Police Oral Report for September 2023, seconded by Ferguson; motion carried.

McAllister moved to approve and put the Cash Report and Statements of Expenditure and Revenue for August 2023 on file, seconded by Ferguson; motion carried.

New Business:

Ferguson moved to approve the bill presentation, paying 17 checks in the amount of \$30,029.30, seconded by McAllister; motion carried.

The Council decided to table the North Baggs Water User Agreement.

The Council discussed Ordinance #259 Dubois Telephone Exchange/Range Franchise. They decided to add dba Range.

Adjournment: McAllister moved to adjourn the meeting at 8:44 p.m., seconded by Ferguson; motion carried.

Mayor

Clerk