

## NOTICE OF PROCEDURE

Town of Baggs

July 14, 2020

- I. Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor, AnnaMarie Waldron.
  - A. Roll Call: Council members present were AnnaMarie Waldron, Dan Cheatham, Nathan Habel, Jared Wille, and Shan D Ferguson. Employees present were Samantha Hardzog, Alyssa VanNorman, Robin Daniels, and Alex Foster. Visitors present were Eva Giron, Jose Gomez, and Gavin Waldron.
  - B. Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Waldron.
- II. Approval of Agenda: Mayor Waldron asked to add Jose Gomez and Eva Giron under Visitors and Water District under Correspondence. Wille moved to approve the agenda as amended, seconded by Habel; motion carried with all voting aye.
- III. Approval of Minutes:
  - A. June 23, 2020 – Regular Meeting: Ferguson stated that the minutes under the Approval of Minutes had her making both motions. Wille moved to approve the minutes on June 23, 2020 regular meeting as amended, seconded by Habel; motion carried with all voting aye.
- IV. Correspondence:
  - A. Carbon County Counsel of Governments Meeting – July 15, 2020 at 6:00 p.m. Baggs: Mayor Waldron noted that the Carbon County Counsel of Governments will be meeting in Baggs on July 15, 2020 at 6:00 p.m.
  - B. Water District: Chase Tavelli from the Wyoming Water Development would like to meet with both the Dixon Council and the Baggs Council. Mayor Waldron will get a hold of Dixon and see what works for them.
- V. Visitors:
  - A. Jose Gomez and Eva Giron: Eva Giron stated that they have a couple of complaints. They are having difficulties accessing the alley east of their shop as there are vehicles parked in the alley for long periods of time. They were asked whose vehicles and stated that they were Dan Cheatham's. Cheatham rebuttal their claims and stated that he does not leave vehicles parked in the alley. They were advised to contact the owner or Officer Daniels when the vehicle is parked in the alley for long periods of time. Gomez stated that the manhole for the sewer is deep so people are driving around it into their property. VanNorman admitted it is deep and will fix it as soon as they get them inspected. Gomez asked if he could put a plate over it and VanNorman said that was fine.
- VI. Reports:
  - A. Employee Time Sheets: Ferguson moved to approve the employees time sheets for the pay period June 20 through the July 3, 2020, as presented, seconded by Wille; motion carried with all voting aye.
  - B. Water/Sewer/Maintenance Report – June 2020: VanNorman stated that she finished and submitted the application for WYPDES. They found out that the drain at the lift station just runs into the ditch behind the lift station. She asked the Council what they thought she should do with it since it will freeze in the winter. Habel said that he will come by and look at it. VanNorman stated that they tested the backflow preventer. She stated that the pump relay switch at the park had gone out and they repaired it. VanNorman stated that the skids for the filtration system arrived and thanks for Brent Lee for getting them into the shop for them. They collected sludge to be tested. She stated that 800 briquettes for the lagoon were donated by Carbon County Weed and Pest. They got the office and bathroom painted. VanNorman stated that Christina Habel would be testing on the 15<sup>th</sup> of July and Loyd Harrison would be testing on the 23<sup>rd</sup> of July. Mayor Waldron asked about the jetter. VanNorman stated that they have no need for it as they cannot inspect their own sewer lines. VanNorman asked about purchase a couple of new vehicles. Habel moved to sell the jetter and purchase a couple of vehicles, seconded by Ferguson; motion carried with all voting aye.
  - C. Clerk Report – June 2020: Habel asked about getting one Malt Beverage permit for Thursdays at the park for baseball so they do not have to come in every week to purchase another one. Ferguson moved to allow the baseball event to purchase a six week permit on Thursdays, seconded by Wille; motion carried with all voting aye.

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Habel moved to put the Clerk Report for June 2020 on file, seconded by Ferguson; motion carried with all voting aye.

- D. Code Enforcer Report – June 2020: Hardzog updated the Council on residents cited into court. They discussed derelict vehicles and weeds. Cheatham moved to put the Code Enforcer Report for June on file, seconded by Ferguson; motion carried with all voting aye.
- E. Police Report – June 2020: Daniels stated that he has been enforcing traffic, complaints on fireworks, assisting in helping change tires, investigate a theft complaint, taking fingerprints, and assisting with an auto lock out. He had been approached about putting in a few speed bumps in the trailer park. It was suggested that Tom Grieve be contacted first. Cheatham moved to put the Police Report on file, seconded by Habel; motion carried with all voting aye.

VII. Old Business:

- A. Park Discussion - Grants: Mayor Waldron stated that Jared and herself met with the Valley Community Center Joint Power Board. They are considering a grant to put in a walking path and a bike park at the Jebens Park. The Valley Community Center want it noted that they we not be responsible for the maintenance of the walking path and bike park. Habel moved to apply for the grant to get a walking path and bike park, seconded by Ferguson; motion carried with all voting aye.
- B. Water Plant Filtration Rehabilitation
  - a. MRG-19024 Grant Request #10 – \$123,300.00: Cheatham moved to submit MRG-19024 grant request #10 for \$123,000.00, seconded by Ferguson; motion carried with all voting aye.
- C. Sewage Lagoon Improvement Project
  - a. AML Project No. 71 Grant Request #1 - \$11,870.12
  - b. AML Project No. 71 Grant Request #2 - \$15,678.40: Cheatham moved to submit AML Project No. 71 grant requests #1 and 2 for a total of 27,548.52, seconded by Habel; motion carried with all voting aye.
- D. Vehicles for Bid That Did Not Sell: Habel moved to allow Dan Cheatham to purchase the blue International dump truck and the yellow Dodge flatbed for \$50, seconded by Wille; motion carried with all voting aye and Cheatham recusing from the vote.

VIII. New Business:

- A. Bill Presentation: Cheatham moved to accept the bill presentation, paying bills #22067 - 22113 and electronic checks #88425 - 88435, and 99635 - 99636 in the amount of \$61,301.03, seconded by Wille; motion carried with all voting aye.
- B. Site Plan Application
  - a. Dan Cheatham – 311 South Miles St – Fence
  - b. Tin Boy – 70 South St – Fence: Gomez stated that he does not think the survey that they had done is correct. After some discussion, Habel moved to table Dan Cheatham and Tin Boy site plan application, seconded by Wille; motion carried with all voting aye and Cheatham recusing from the vote.
  - c. Auto Doctor – 255 Flamingo Dr – Fence: After some discussion, Habel moved to deny the site plan application for Auto Doctor, seconded by Ferguson; motion carried with three voting aye and one voting nay.
- C. Livestock Permit – Public Hearing
  - a. Kate Gibson – 260 N. Miles St – 3 Horses: Mayor Waldron opened public hearing at 8:50 p.m. With there being no comments or complaints, Mayor Waldron closed the public hearing at 8:50 p.m. Cheatham moved to approve the livestock permit for Kate Gibson, seconded by Ferguson; motion carried with all voting aye.
- D. Hiring Summer Maintenance – Ratify: Habel moved to ratify hiring Anniston Jeannerett for summer maintenance at \$12 per hour up to 30 hours per week, seconded by Cheatham; motion carried with all voting aye.  
Eva Giron and Jose Gomez left the meeting at 8:51 p.m.
- E. Specific Purpose Tax Joint Board Appointment: Habel moved to appoint Alex Foster to represent Baggs on the Specific Purpose Tax Joint Board, seconded by Wille; motion carried with all voting aye.

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- F. Joint Resolution Authorizing the Carbon County Treasurer Initial Distribution of Specific Purpose Tax: Ferguson moved to approve the joint resolution authorizing the Carbon County treasurer to distribute Specific Purpose Tax, seconded by Wille; motion carried with all voting aye.
  - G. Ordinance 12.12.070 Location and Size – Driveway: After some discussion, the Council decided not to change this ordinance.
  - H. Ordinance 8.02.040 Removal by town – Penalty – Weeds: After some discussion, the Council decided to leave this ordinance as is.  
Robin Daniel, Samantha Hardzog, Gavin Waldron, and Alex Foster left the meeting at 8:55 p.m.
  - I. Executive Session – Personnel: Cheatham moved to go into executive session with VanNorman at 8:55 p.m., seconded by Wille; motion carried with all voting aye. Habel moved to come out of executive session at 9:39 p.m., seconded by Ferguson; motion carried with all voting aye. Wille moved to fire Ian Stocks, seconded by Ferguson; motion carried with all voting aye. Habel moved to go back into executive session with Robin Daniels, Samantha Hardzog, and Alex Foster at 9:40 p.m. Ferguson moved to come out of executive session at 10:02 p.m., seconded by Habel; motion carried with all voting aye. Habel moved to approve the minutes from the executive sessions, seconded by Wille; motion carried with all voting aye. Mayor Waldron stated the no action was taken in executive sessions.
- IX. Adjournment: Habel moved, at 10:05 p.m., to adjourn the meeting, seconded by Ferguson; motion carried with all voting aye.

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Mayor

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Clerk