

NOTICE OF PROCEDURE

Town of Baggs

July 28, 2020

- I. Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor, AnnaMarie Waldron.
 - A. Roll Call: Council members present were AnnaMarie Waldron, Dan Cheatham, Nathan Habel, Jared Wille, and Shan D Ferguson. Employees present were Alyssa VanNorman, Robin Daniels, Britteny Foster, and Alex Foster. Visitors present were Eva Giron and Jacob Dana.
 - B. Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Waldron.
- II. Approval of Agenda: Mayor Waldron asked to add the FEMA meeting and complaint under correspondence and Britteny Foster under Visitors. Habel moved to approve the agenda as amended, seconded by Ferguson; motion carried with all voting aye.
- III. Approval of Minutes:
 - A. July 14, 2020 – Regular Meeting: Wille moved to approve the minutes on June 23, 2020 regular meeting as presented, seconded by Ferguson; motion carried with all voting aye.
- IV. Correspondence:
 - A. Carbon County Visitors’ Council – Sports Illustrated Swimsuit – Foster stated the Carbon County was promoted in the Sports Illustrated Swimsuit last week and it will be a good advertisement for Carbon County.
 - B. FEMA Meeting – Flood Maps – August 12, 2020 at 11:00 a.m.: Mayor Waldron stated that FEMA will be having a virtual meeting via Zoom on August 12, 2020 at 11:00 a.m. to review the new preliminary flood maps for Carbon County.
 - C. Complaint – William Stocks and Deanna Stocks: The Council read the complaint from William and Deanna Stocks and decided that they would leave it up to the Dixon Town Council since it happened in Dixon. Ferguson moved to note the complaint but not put the complaint into the employee’s file, seconded by Cheatham; motion carried with all voting aye.
- V. Visitors:
 - A. Britteny Foster: Britteny Foster asked the Council why she was texted that she will have a list of things to do when she works on the weekends. Mayor Waldron stated that B. Foster had left a list for the Public Works to do the next week after she had worked a weekend. B. Foster stated that she had not done that. The Council agreed that it had been a miscommunication on their part and asked B. Foster to make sure to fix anything that needs fixing. Also, to notify Alyssa VanNorman, if she is unable to fix it. B. Foster stated that she had been doing that.
- VI. Reports:
 - A. Employee Time Sheets: Wille moved to approve the employees time sheets for the pay period July 4 through the July 17, 2020, as presented, seconded by Habel; motion carried with all voting aye.
 - B. Water/Sewer/Maintenance Oral Report – July 2020: VanNorman stated that Ryan Duve, the engineer for Wenck Associates, called and said that the electrician that they had planned on using moved. WesTech has an electrician that they have used in the past but is asking if there is someone that Council would suggest that is closer. She also stated that on the 20th of July they started painting the inside of the TEAL restrooms and finished on the 23rd of July. VanNorman stated that Loyd Harrison pasted his level 1 water on the 23rd of July. She has also finished her class to keep up her licenses. She asked the Council if she can purchase another Neptune reader, new meter for Cedar Plaza, and four residential meters to have on hand. Ferguson moved to allow VanNorman to purchase the Neptune reader and the meters that she requested, seconded by Cheatham; motion carried with all voting aye. The Council discussed the purchases of pickups for the Public Works. Cheatham moved to accept the Water/Sewer/Maintenance Oral Report for July 2020, seconded by Habel; motion carried with all voting aye.
 - C. Clerk Oral Report – July 2020: Foster stated that she had no report on Accounts Receivable since everyone was pretty caught up on their bills. She stated that Mayor Waldron and herself had meant with Judge Culver and they agreed on the Community Service and they also came up with a written policy for Community

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Service. Habel moved to accept the Clerk Oral Report for July 2020, seconded by Cheatham; motion carried with all voting aye.

- D. Code Enforcer Oral Report – July 2020: Hardzog was unable to attend the meeting so she did a summary of what she is working on. VanNorman asked about trimming back trees in the alleys since there is an ordinance that gives the Town the right to trim trees. Council agreed that the Public Works can trim the tree in the alleys and on the streets. Wille moved to accept the Code Enforcer Oral Report for July 2020, seconded by Ferguson; motion carried with all voting aye.
- E. Police Oral Report –July 2020: Daniels stated that he has had internet scam case and domestic assault case that he has been working on. He is doing a grant with Blue Justice for a sixteen camera system, radar speed signs, and a fingerprint system. Cheatham moved to accept the Police Oral Report for July 2020, seconded by Wille; motion carried with all voting aye.

VII. Old Business:

- A. Other

VIII. New Business:

- A. Bill Presentation: Cheatham moved to accept the bill presentation, paying bills #22114 - 22131 and electronic checks #88419 - 88424, and 99633 - 99634 in the amount of \$23,595.26, seconded by Ferguson; motion carried with all voting aye.
 - B. Site Plan Application
 - a. Tin Boy – 70 South St – Fence: Wille moved to approve Tin Boy’s site plan application for a fence, seconded by Ferguson; motion carried with all voting aye.
 - b. Dan Cheatham – 310 S Penland – Fence: Habel moved to approve Dan Cheatham’s site plan application for a fence, seconded by Wille; motion carried with all voting aye and Cheatham recusing himself.
- Eva Giron left meeting at 8:20 p.m.
- C. 1st Reading – Ordinance #308 – Amending Ordinance 17.04.140 – Lot Drainage: Wille moved to approve first reading of Ordinance #308 Lot Drainage, seconded by Ferguson; motion carried with all voting aye.
 - D. Speed Bumps – Cedar Plaza: After some discussion, Wille moved to have Public Works install a speed bump and signs for the speed bump, seconded by Ferguson; motion carried with all voting aye.

- IX. Adjournment: Habel moved, at 8:28 p.m., to adjourn the meeting, seconded by Ferguson; motion carried with all voting aye.

Mayor

Clerk