

NOTICE OF PROCEDURE

Town of Baggs
August 11, 2020

- I. Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor, AnnaMarie Waldron.
 - A. Roll Call: Council members present were AnnaMarie Waldron, Dan Cheatham, Nathan Habel, Jared Wille, and Shan D Ferguson. Employees present were Loyd Harrison, Samantha Hardzog, and Alex Foster. Visitors present were Scott Gallenbeck, Monica Owens, and Bob Noland.
 - B. Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Waldron.
- II. Approval of Agenda: Mayor Waldron asked to add Scott Gallenbeck, Monica Owens, and Bob Noland under Visitors. She also added Change Order #1 for WesTech under Old Business. Wille moved to approve the agenda as amended, seconded by Ferguson; motion carried with all voting aye.
Kate, Richard, and Kaz Gibson, Jeanne Nun, Dan and Rachel Kahlor, and Eva Giron joined the meeting at 7:02 p.m.
- III. Approval of Minutes:
 - A. July 28, 2020 – Regular Meeting: Cheatham moved to approve the minutes on July 28, 2020 regular meeting as presented, seconded by Habel; motion carried with all voting aye.
- IV. Correspondence:
 - A. Other
- V. Visitors:
 - A. Scott Gallenbeck – Crowheart: Scott Gallenbeck with Crowheart stated that Crowheart would like to install at least a 2,000 gallons fuel tank on the west side of the property. He wanted to check for the Council to see if they would allow them to install before he moved forward. The Council agreed that it is industrial zoning and would allow Crowheart to proceed.
Scott Gallenbeck left the meeting at 7:09 p.m.
 - B. Monica Owens: Monica Owens did a verbal complaint about kids jumping off the culvert that the Town installed and was concerned about the damage that could happen. She asked the Council if she could put up T-post on both ends of the culvert. The Council did not want T-post to put in and recommended contacting law enforcement. Kate Gibson stated that Officer Daniels had talked to her about the boys and she had talked to her boys about it.
Monica Owens left the meeting at 7:14 p.m.
 - C. Bob Noland: K Gibson stated that they are being forced to move their horses off the school property. They would like to get a 4-H horse program going for the kids. They are wondering if they can put the horses by the lagoon and they will maintain the fence. After looking at the maps, the Council decided that it looks like it is not the Town's property where they are wanting to put the horses. The Council asked them to find out whose property it is and get back to them.
Richard, Kate and Kaz Gibson, Bob Noland, and Jeannie left the meeting at 7:27 p.m.
- VI. Reports:
 - A. Employee Time Sheets: Habel moved to approve the employees time sheets for the pay period July 18 through the July 31, 2020, as presented, seconded by Wille; motion carried with all voting aye.
 - B. Water/Sewer/Maintenance Report – July 2020: Harrison stated that they had to put the Town on water restrictions because the backwash pipe had broken and now, they are on water restrictions due to low water. Harrison talked about the speed bump for Cedar Plaza and contacting Tom Grieve. Harrison stated that the relay start on the pump at the park was replaced and a few sprinklers were fixed. Anniston Jeannerett's last day is Friday, August 14, 2020. Christina Habel will be taking her Water 1 test on the 26th of August and he will be taking his lagoon test the 27th of August. Harrison asked about the pickups. The Council agreed that they can purchase one pickup at this time. Harrison asked if the town could change the insurance to include occupation therapy. The Council ask Foster to investigate it. Habel moved to put the Water/Sewer/Maintenance Report for July 2020 on file, seconded by Cheatham; motion carried with all voting aye.

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- C. Clerk Report – July 2020: Foster stated the Lenny Layman, Carbon County Emergency Manager, has offered to come down on September 15, 2020 to host the FEMA Flood Maps public forum. He wanted it mentioned that he will only be hosting it for residents that do not have access to Zoom at home. He will not be able to answer any questions. Everyone will have to wear masks. The Council agreed to accept his offer. Foster stated that she will be attending the FEMA Zoom meeting and Carbon County Needs Assessment Zoom meeting tomorrow, August 12, 2020. Ferguson moved to put the Clerk Report for July 2020 on file, seconded by Wille; motion carried with all voting aye.
 - D. Code Enforcer Report – July 2020: Hardzog stated that she has been working mostly on weeds but also working on derelict vehicles and dogs. Habel moved to put the Code Enforce Report for July 2020 on file, seconded by Wille; motion carried with all voting aye.
 - E. Police Report – July 2020: Daniels was unable to attend. Cheatham moved to put the Police Report for July 2020 on file, seconded by Habel; motion carried with all voting aye.
- VII. Old Business:
- A. 2nd Reading – Ordinance #308 – Amending Ordinance 17.40.140 – Lot Drainage: Wille moved to approve Ordinance #308 Amending Ordinance 17.40.140 Lot Drainage, seconded by Ferguson; motion carried with all voting aye.
 - B. Water Plant Filtration Rehabilitation Project
 - a. Change Order #1 – WesTech - \$11,920.00: Wille moved to approve change order #1 for WesTech for \$11,920.00, seconded by Cheatham; motion carried with all voting aye.
- VIII. New Business:
- A. Bill Presentation: Cheatham moved to accept the bill presentation, paying bills #22132 - 22162 and electronic checks #88412 - 88418, and 99632 in the amount of \$23,967.69, seconded by Ferguson; motion carried with all voting aye.
 - B. Site Plan Application
 - a. Tin Boy – 70 South St – Move Conex: Wille approved Tin Boy’s site plan application to move their conex, seconded by Ferguson; motion carried with all voting aye.
 - b. Auto Doctor – 255 Flamingo Dr – Fence: Dan Kahlor asked why they were denied at the last meeting for a fence. The Council told him that they are concerned about the fire hazard. Kahlor claimed that he does use them for his business. The Council talked to him about that he still needs to take care of the weeds and getting rid of most of the vehicles. Cheatham moved to approve the Auto Doctor’s site plan application for a fence, seconded by Wille; motion carried with all voting aye and Ferguson voting nay.
Dan and Rachel Kahlor and Eva Giron left the meeting at 8:09 p.m.
 - c. Kevin Cook – 500 Hummingbird Ave – Metal Garage: Habel moved to approve the Kevin Cook’s site plan application for a metal garage, seconded by Cheatham; motion carried with all voting aye.
 - C. WYDOT Surplus: Mayor Waldron explained what she had talked to WYDOT about such as magnesium chloride and equipment. She stated that the Town of Baggs needs to sign up by the 17th of August 2020. Cheatham moved to allow Foster to sign up for the Town of Baggs, seconded by Wille; motion carried with all voting aye.
 - D. Executive Session – Personnel: Wille moved to go into executive session at 8:22 p.m. with Hardzog and Foster, seconded by Ferguson; motion carried with all voting aye. Habel moved to come out of executive session at 8:43 p.m., seconded by Wille; motion carried with all voting aye. Ferguson moved to approve the minutes of the executive session, seconded by Wille; motion carried with all voting aye. Mayor Waldron stated that no action was taken in executive session.

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- IX. Adjournment: Habel moved, at 8:43 p.m., to adjourn the meeting, seconded by Ferguson; motion carried with all voting aye.

Mayor

Clerk