

NOTICE OF PROCEDURE

Town of Baggs
August 25, 2020

- I. Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor, AnnaMarie Waldron.
 - A. Roll Call: Council members present were AnnaMarie Waldron, Nathan Habel, Jared Wille, and Shan D Ferguson. Employees present were Alyssa VanNorman, Samantha Hardzog, and Alex Foster. Visitors present were Josh and Madeline Cox, Mike and Rachel McAllister, Marilyn Caracena, Cheyenne Faris, and Jennifer Clark.
 - B. Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Waldron.
- II. Approval of Agenda: Mayor Waldron added the Water District Workshop under Correspondence. Mayor Waldron asked to add Josh Cox, Jennifer Clark and Cheyenne Faris, and Marilyn Caracena under Visitors. Habel moved to approve the agenda as amended, seconded by Ferguson; motion carried with all voting aye.
- III. Approval of Minutes:
 - A. August 11, 2020 – Regular Meeting: Wille moved to approve the minutes on August 11, 2020 regular meeting as amended, seconded by Ferguson; motion carried with all voting aye.
 - B. August 20, 2020 – Special Meeting: Ferguson moved to approve the minutes on August 20, 2020 as presented, seconded by Wille; motion carried with all voting aye.
- IV. Correspondence:
 - A. LSRV Water District Workshop: The Town of Dixon would like to do a workshop on September 8, 2020 at 5:00 p.m. in Dixon to go over the proposals and rank them. The Baggs Town Council was good with that. Henry Hucke joined the meeting at 7:04 p.m.
- V. Visitors:
 - A. Josh Cox: Josh Cox introduced and told a little about himself. He is interested community policing and in something part time. John and Ben Cozzens joined the meeting at 7:08 p.m.
 - B. Jennifer Clark and Cheyenne Faris: Jennifer Clark stated that she would like to see more enforcement on underage driving. There was discussion on the underage driving, the enforcement, and who is responsible. Jennifer Clark and Cheyenne Faris left the meeting at 7:13 p.m.
 - C. Marilyn Caracena: Marilyn Caracena wanted to thank Dan Cheatham for serving on the council and the rest council for continuing to serve. She was concerned about the streetlights and wondered about the Town advertising for people to let them know when a streetlight is off. She also asked about the weeds on the sidewalks.
- VI. Reports:
 - A. Employee Time Sheets: Ferguson moved to approve the employees time sheets for the pay period August 1 through the August 14, 2020, as presented, seconded by Wille; motion carried with all voting aye.
 - B. Water/Sewer/Maintenance Oral Report – August 2020: VanNorman stated that they got the speed bump and signs installed. She left a message for Brian Englehart concerning fencing around the lagoon. VanNorman explained that one of the chlorine pumps has gone out. She asked if she could order two to have one on hand. Wille moved to allow VanNorman to order two pumps, seconded by Ferguson; motion carried with all voting aye. VanNorman stated that Christina Habel test for her Water 1 on Wednesday, August 26, 2020, Loyd Harrison test for his Lagoon 1 on Thursday, August 27, 2020, and Britteny Foster is taking classes online. VanNorman asked if the Town would be interested in doing a haunted house. Mayor Waldron stated that she will ask the school about doing a haunted house. Mayor Waldron thanked the Public Works in how nice the park looks. Habel asked about putting stadium lights at the park. They will investigate for some grants. Habel moved to accept the Water/Sewer/Maintenance Oral Report for August 2020, seconded by Ferguson; motion carried with all voting.

NOTICE OF PROCEDURE

Town of Baggs
August 25, 2020
Page 2

- C. Clerk Oral Report – August 2020: Foster stated that the Town of Baggs has received \$43,737.23 from Specific Purpose Tax for water/sewer projects. She also stated that Scott Gallenbeck with Crowheart will have a site plan in for the next meeting. Wille moved to accept the Clerk Oral Report for August 2020, seconded by Habel; motion carried with all voting aye.
 - D. Code Enforcer Oral Report – August 2020: Hardzog stated that she has been working mostly on weeds but also working on derelict vehicles and dogs. Habel moved to accept the Code Enforce Oral Report for August 2020 on file, seconded by Wille; motion carried with all voting aye.
 - E. Police Oral Report – August 2020: Daniels stated he has been doing VINs, fingerprints, vehicle lock out, trespassing, stolen guns, horses at large, traffic, domestic investigation and assisted Game and Fish. Habel moved to accept the Police Oral Report for August 2020 on file, seconded by Wille; motion carried with all voting aye.
 - F. Cash Report – July 2020
 - G. Statements of Revenue and Expenditure – July 2020: Ferguson moved to put the Cash Report and Statements of Revenue and Expenditure for July 2020 on file, seconded by Wille; motion carried with all voting.
- VII. Old Business:
- A. Public Hearing
 - a. 3rd Reading – Ordinance #308 – Amending Ordinance 17.40.140 – Lot Drainage: Mayor Waldron opened the public hearing at 7:48 p.m. With there being no comments or complaints, Mayor Waldron closed the public hearing at 7:50 p.m. Wille moved to approve 3rd reading of Ordinance #308 Lot Drainage, seconded by Ferguson; motion carried with all voting aye.
 - B. Sewage Lagoon Improvement Project
 - a. AML Project No. 71 Grant Request #3 - \$15,798.00: Ferguson moved to submit AML Project No. 71 Grant Request #3 for \$15,798.00, seconded by Wille; motion carried with all voting
 - C. Park Update: Wille stated that they are ready to submit the first part of the application for the walking path and skate park.
- VIII. New Business:
- A. Bill Presentation: Ferguson moved to accept the bill presentation, paying bills #22163 - 22182 and electronic checks #88407 - 88411, and 99630 -99631 in the amount of \$32,323.51, seconded by Habel; motion carried with all voting aye.
 - B. Livestock Permit – Public Hearing
 - a. Gail Mayer – 475 Oriole Circle – 2 Horses: Mayor Waldron opened the public hearing at 7:55 p.m. Henry Hucke stated that there is not enough room for horses, no fence and that there will be issues of flies. Mayor Waldron stated that she had received complaints from the other neighbors with the same concerns. Mayor Waldron closed the public hearing at 7:59 p.m. Ferguson moved to deny Gail Mayer’s livestock permit, seconded by Wille; motion carried with all voting aye.
Henry Hucke left the meeting at 7:59 p.m.
 - C. Site Plan Application
 - a. Ben Cozzens – Buckskin – Storage Units: Wille moved to approve Ben Cozzens’ site plan application for storage units with the request variances, seconded by Ferguson; motion carried with all voting.
Ben and John Cozzens left the meeting at 8:05 p.m.
 - b. Mike and Rachel McAllister – 265 Spruce St – Replacing fence: Habel moved to approve Mike and Rachel McAllister’s site plan for a fence, seconded by Ferguson; motion carried with all voting aye.
Mike and Rachel McAllister left the meeting at 8:07 p.m.
 - D. Dan Cheatham Resignation: Habel moved to accept Dan Cheatham’s resignation from the council, seconded by Ferguson; motion carried with all voting aye.

NOTICE OF PROCEDURE

Town of Baggs
August 25, 2020
Page 3

Josh and Madeline Cox, Marilyn Caracena, Alyssa VanNorman, Samantha Hardzog, Robin Daniels, and Alex Foster left the meeting at 8:11 p.m.

- E. Executive Session – Personnel: Habel moved to go into executive session at 8:12 p.m. with the Town’s attorney, Tom Thompson by phone, seconded by Wille; motion carried with all voting aye. Ferguson moved to come out of executive session at 9:10 p.m., seconded by Wille; motion carried with all voting aye. Wille moved to approve the minutes of the executive session, seconded by Ferguson; motion carried with all voting aye. Mayor Waldron stated that no action was taken in executive session.

- IX. Adjournment: Habel moved, at 9:11 p.m., to adjourn the meeting, seconded by Ferguson; motion carried with all voting aye.

Mayor

Clerk