

## NOTICE OF PROCEDURE

Town of Baggs

September 8, 2020

- I. Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor, AnnaMarie Waldron.
  - A. Roll Call: Council members present were AnnaMarie Waldron, Nathan Habel, Jared Wille, and Shan D Ferguson. Employees present were Alyssa VanNorman, Samantha Hardzog, and Alex Foster. Visitors present were Josh Cox and Jacob Dana.
  - B. Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Waldron.
- II. Approval of Agenda: Wille moved to approve the agenda as presented, seconded by Ferguson; motion carried with all voting aye,
- III. Approval of Minutes:
  - A. August 25, 2020 – Regular Meeting: Ferguson moved to approve the minutes from the August 25, 2020 regular meeting as presented, seconded by Wille; motion carried with all voting aye.
- IV. Correspondence:
  - A. Appointment of Council Member: The Council received a letter of interest from Jacob Dana. Habel moved to approve appointing Jacob Dana as council member, seconded by Ferguson; motion carried with all voting aye.
  - B. Carbon County Economic Development – Annual Meeting – September 14, 2020: The Council received an invitation to Carbon County Economic Development’s annual meeting on September 14, 2020 at 5:00 p.m.
- V. Visitors:
  - A. Other
- VI. Reports:
  - A. Employee Time Sheets: Wille moved to approve the employees time sheets for the pay period August 15 through the August 28, 2020, as presented, seconded by Ferguson; motion carried with all voting aye.
  - B. Water/Sewer/Maintenance Report – August 2020: VanNorman stated that WYDEQ came on the 5<sup>th</sup> of August 2020 for the lagoon inspection and it came back with no violations. VanNorman explained that they had a meter leak at 68 W Cedar Street. It was the inlet and outlet fittings. She stated that she had ordered dumpsters the 2<sup>nd</sup> of September 2020. They will be working on trimming more trees. Council asked about if VanNorman had heard from North Baggs Water Users about their meters. VanNorman had not. Foster stated that Bri Weber had been in last week and stated that their meters are here and they will be installing them. Waldron will be in contact with Anna Kunsman letting her know that the Public Works needs to preapprove where they are going and inspect them after they are installed. Also, the Town would like North Baggs to be reporting monthly their meter readings. Habel moved to put the Water/Sewer/Maintenance Report for August 2020 on file, seconded by Wille; motion carried with all voting.
  - C. Clerk Report – August 2020: Wille moved to put the Clerk Report for August 2020 on file, seconded by Habel; motion carried with all voting aye.
  - D. Code Enforcer Report – August 2020: Hardzog stated that there was a report of a pig at large in Cedar Plaza but she did not find it. She stated that she had been refreshing herself on the ordinances. She gave the Council a form that she had made for impound animals. Ferguson moved to put the Code Enforcer Report for August 2020 on file, seconded by Habel; motion carried with all voting aye.
- VII. Old Business:
  - A. Park Update: Wille stated that they were denied grant funding. They decided to drop the Valley Community Center part of the grant and contact Three Forks Ranch to see if they would be interested in promoting a walking path for wellness. The Council suggested that they also pull the skate park before sending it to Three Forks Ranch.

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VIII. New Business:

- A. Bill Presentation: Ferguson moved to accept the bill presentation, paying bills #22183 - 22214 and electronic checks #88401 - 88406, and 99629 in the amount of \$31,089.72 seconded by Habel; motion carried with all voting aye.
- B. Livestock Permit – Public Hearing
  - a. Ben & Marcie Cozzens – 120 Jebens St – 4 chickens: Mayor Waldron opened the public hearing at 7:28 p.m. With there being no comments or complaints, Mayor Waldron closed the public hearing at 7:28 p.m. Habel moved to approve Ben and Marcie Cozzens’ livestock permit, seconded by Wille; motion carried with all voting aye.
- C. Fire Department Sign: The Council discussed the sign at the fire department. Ferguson moved to have the Town of Baggs pay for a sign for fire department, seconded by Dana; motion carried with all voting aye.
- D. Haunted House: The Council and VanNorman discussed doing a haunting drive thru on the 30<sup>th</sup> of October 2020 behind the water plant. VanNorman was asked to put on Facebook of what items she may need and they will go from there.
- E. Community Garden: Mayor Waldron stated that she had been approached about the Town help upkeep and harvest the garden at the school. No one was interested in taking this on.
- F. FEMA – Flood Maps: After some discussion, Foster was asked to contact Kim Johnson to see if he would come and meet with the Council. Also, Foster was asked to contact Lenny Layman and see if he would come down to Baggs on September 15, 2020 to host the FEMA Flood Map meeting.
- G. Ratify Firing Robin Daniels: Ferguson moved to ratifying firing Robin Daniels on August 31, 2020, seconded by Habel; motion carried with all voting aye.
- H. Part-time Police Officer Discussion: Josh Cox stated that he would come up 2-3 weekends a month and Federal holidays during the week to be a part-time police officer for Baggs. He is Wyoming State Certified. He would prefer to use his own equipment. He asked what the Council sees as the main concern. The Council stated that underage driving is the biggest concern and speeding trucks. Josh Cox, Alyssa VanNorman, and Samantha Hardzog left the meeting at 8:20 p.m.
- I. Executive Session – Personnel: Habel moved to go into executive session with Foster at 8:22 p.m., seconded by Ferguson; motion carried with all voting. Ferguson moved to come out of executive session at 8:31 p.m., seconded by Habel; motion carried with all voting aye. Wille moved to approve the minutes from the executive session, seconded by Ferguson; motion carried with all voting aye. Mayor Waldron stated that no action was taken in executive session.

- IX. Adjournment: Habel moved, at 8:31 p.m., to adjourn the meeting, seconded by Ferguson; motion carried with all voting aye.

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Mayor

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Clerk