

## NOTICE OF PROCEDURE

Town of Baggs  
January 12, 2021

**Call to Order:** The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor, AnnaMarie Waldron.

Roll Call: Council member present were AnnaMarie Waldron, Shan D Ferguson, Jared Wille, Matt Howell, and Jacob Dana. Employees present were Christina Habel, Samantha Hardzog, and Alex Foster.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Waldron.

Oath of Office – Mayor Waldron swore in Matt Howell as Council member.

Marilyn Caracena joined the meeting at 7:01 p.m.

**Approval of Agenda:** Wille moved to approve the agenda as presented, seconded by Dana; motion carried with all voting aye.

**Approval of Minutes:** Ferguson moved to approve the minutes from the December 8, 2020 regular meeting as presented, seconded by Dana; motion carried with all voting aye. Dana moved to approve the minutes from the December 21, 2020 special meeting as presented, seconded by Wille; motion carried with all voting aye.

### **Correspondence:**

Hiawatha Rebekah Lodge Thank You: Ferguson read the thank you note from the Hiawatha Rebekah Lodge.

Valley Community Center Joint Powers Board – Sarah Barber: Ferguson moved to approve Sarah Barber for the Valley Community Center Joint Powers Board, seconded by Wille; motion carried with all voting aye.

WAM-JPIC Member: WAM-JPIC is looking for a board member for this region. No one was interested in being on the board.

**Shel and Yvonne Weber:** Shel and Yvonne Weber submitted a letter about their curb stop on 400 Hummingbird Drive being hit last year by a town employee. They are concerned that it may have caused it to weaken below ground and start leaking. They wanted it noted for the minutes in case it becomes an issue.

### **Reports:**

Employee Time Sheets: Wille moved to approve the employees time sheets for the pay period December 5, 2020 through January 1, 2021, as presented, seconded by Ferguson; motion carried with all voting aye.

Water/Sewer/Maintenance Report – December 2020: Habel stated that Russell Pumps had been here to look at the lagoon pumps. They recommended that the pumps need to be replaced. Habel stated that they have plowing snow. She stated that the fill station arm might need to be replaced as they have tried everything, and it still is leaking. The Council discussed with Habel the snow plowing and not to leave berms in the intersections and make sure they do not cover the hydrants. Dana moved to put the Water/Sewer/Maintenance Report for December 2020 on file, seconded by Wille; motion carried with all voting aye.

Clerk Report – December 2020: Foster asked if she can refund J & J Livestock money that is on a their water card. Wille moved to allow Foster to refund J & J Livestock, seconded by Howell; motion carried with all voting aye. Mayor Waldron stated that Chris Lidstone would like to do a workshop with the Council about the lagoon project on January 26, 2021 at 6:00 p.m. Dana moved to put the Clerk Report for December 2020 on file, seconded by Howell; motion carried with all voting aye.

Code Enforcer Report – December 2020: Hardzog stated that she is doing research and talking to the new judge. She did posters for registering dogs and livestock permits. Ferguson moved to put the Code Enforcer Report for December 2020 on file, seconded by Wille; motion carried with all voting aye.

Cash Report – November 2020

Statements of Revenue & Expenditure – November 2020: Dana moved to put the Cash Report and Statements of Revenue and Expenditure for November 2020 on file, seconded by Ferguson; motion carried with all voting aye.

### **New Business:**

Bill Presentation: Ferguson moved to accept the bill presentation, paying bills #22361 – 22404 and electronic checks #88355 – 88373 and #99612 – 99615, in the amount of \$39,661.74, seconded by Wille; motion carried with all voting aye.

2021 Mayoral Appointments: SEE ATTACHMENT. Dana moved to approve the 2021 Mayoral Appointments, seconded by Howell; motion carried with all voting aye.

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**Adjournment:** Dana moved to adjourn the meeting at 7:34 p.m., seconded by Howell; motion carried with all voting aye.

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Mayor

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Clerk