

NOTICE OF PROCEDURE

Town of Baggs
January 26, 2021

Sewer Lagoon Improvement Project Workshop

The Sewer Lagoon Improvement Project Workshop was called to order by Mayor AnnaMarie Waldron at 6:02 p.m. Council members present were AnnaMarie Waldron, Shan D Ferguson, Jared Wille, Jacob Dana, and Matt Howell. Employees present were Alyssa VanNorman and Alex Foster. Visitors present were Chris Lidstone, Brandon Noble and Mark Court by phone. Lidstone and Noble went over the project and schedule of events of project with the Council. The workshop adjourned at 6:50 p.m.

Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor, AnnaMarie Waldron.

Roll Call: Council member present were AnnaMarie Waldron, Shan D Ferguson, Jared Wille, Matt Howell, and Jacob Dana. Employees present were Alyssa Hardzog, Samantha Hardzog, and Alex Foster.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Waldron.

Approval of Agenda: Foster asked to have Transfer of Funds added under New Business. Ferguson moved to approve the agenda as amended, seconded by Wille; motion carried with all voting aye.

Approval of Minutes: Dana moved to approve the minutes from the January 12, 2021 regular meeting as presented, seconded by Howell; motion carried with all voting aye.

Correspondence:

Thank You – LSRV FFA – Ferguson read the thank you note from the LSRV FFA.

Reports:

Employee Time Sheets: Ferguson moved to approve the employees time sheets for the pay period January 2 through January 15, 2021, as presented, seconded by Wille; motion carried with all voting aye.

Water/Sewer/Maintenance Oral Report – January 2021: VanNorman stated that Timber Line Electric was here and looked at the computer programs at the water plant. He suggested that WesTech fix their programming or put more memory on the computer. VanNorman will get ahold of Ryan Duve to let him know the issues. They cleaned out the intersections and put sand on them. One of the air compressors is down and needs to be replaced. Dana moved to accept the Water/Sewer/Maintenance Report for January 2021, seconded by Howell; motion carried with all voting aye.

Clerk Oral Report – January 2021: Foster asked if she could refresh the ad for the Police Officer. The Council was in favor of letting Foster do that. Ferguson moved to accept the Clerk Oral Report for January 2021, seconded by Wille; motion carried with all voting aye.

Code Enforcer Oral Report – January 2021: Hardzog stated that she has been working with Judge Daniel Massey and they decided that it will be better to start over. Dana moved to accept the Code Enforcer Oral Report for January 2021, seconded by Wille; motion carried with all voting aye.

Cash Report – December 2020

Statements of Revenue & Expenditure – December 2020: Foster pointed out that for some reason money is being pulled from the Summer Maintenance Salary line. She will investigate it and get it fixed. Wille moved to put the Cash Report and Statements of Revenue and Expenditure for December 2020 on file, seconded by Dana; motion carried with all voting aye.

Old Business:

Sewer Lagoon Improvement Project: Ferguson moved to submit AML Project No 71 Grant Request #7 for \$19, 442.50, seconded by Howell; motion carried with all voting aye. Ferguson moved to submit AML Project No 71 Grant Request #8 for \$14,414.00, seconded by Wille; motion carried with all voting aye.

Out of Town Water Users Agreement: The Council was good with the additions added by the attorney. After Foster amends the Out-of-Town Water Users Agreement, she will send it to North Baggs Users Association and Stanlin Development. They will also have a workshop before their next meeting on February 9, 2021 to meet with the presidents of the Out-of-Town Water users to go over the agreements.

New Business:

Bill Presentation: Ferguson moved to accept the bill presentation but not paying the Cuz Solutions LLC change order invoice for \$520.00 as program was included in his quote, paying bills #22405 – 22416 and electronic checks #88350 – 88354 and #99608 – 99609, in the amount of \$17,220.63, seconded by Howell; motion carried with all voting aye.

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Transfer of Funds: Foster submitted a transfer of funds from main checking to Water Rehab Account of \$35,788.50. Wille moved to allow Foster to transfer \$35,788.50 from main checking to the Water Rehab account, seconded by Ferguson; motion carried with all voting aye.

Livestock Permits: Mayor Waldron opened the public hearing at 7:55 p.m. for two goats for Janette Meyers. With there being no comments or complaints, Mayor Waldron closed the public hearing at 7:55 p.m. Dana moved to approve the livestock permit for Janette Meyers, seconded by Wille; motion carried with all voting aye. Mayor Waldron opened the public hearing at 7:55 p.m. for 6 chickens for Lillie Criswell. With there being no comments or complaints, Mayor Waldron closed the public hearing at 7:57 p.m. Dana moved to approve the livestock permit for Lillie Criswell, seconded by Wille; motion carried with all voting aye.

Adjournment: Ferguson moved to adjourn the meeting at 7:57 p.m., seconded by Dana; motion carried with all voting aye.

Mayor

Clerk