

NOTICE OF PROCEDURE

Town of Baggs

March 23, 2021

Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor, AnnaMarie Waldron.

Roll Call: Council member present were AnnaMarie Waldron, Shan D Ferguson, Matt Howell, and Jacob Dana. Employees present were Alyssa VanNorman and Alex Foster. Visitor present was Jack Corson.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Waldron.

Approval of Agenda: Mayor Waldron asked to add Jack Corson under Visitors. Dana moved to approve the agenda as amended, seconded by Howell; motion carried with all voting aye.

Approval of Minutes: Ferguson moved to approve the minutes from the March 9, 2021 workshop/regular meeting as presented, seconded by Dana; motion carried with all voting aye.

Correspondence:

CCCOG Meeting – March 31, 2021 – 6:00 p.m.: Mayor Waldron stated the Carbon County Council of Government meeting on March 17, 2021 was moved to March 31, 2021.

Tyler Jensen and Svea Andrews joined the meeting at 7:02 p.m.

Visitors:

Jack Corson – Proposal – Land for Water Tap: Jack Corson proposed to the Council to trade a strip of land between the Fire Department and Patricia Davis for a water tap. The Council would like more time to research and decide if they are interested in the trade. Also, it was noted that the North Street from East of 2nd Street is not the Town's. The Town just has an easement.

Eli Allen and Emily Nelson joined the meeting at 7:04 p.m.

Jack Corson left the meeting at 7:15 p.m.

Eli Allen and Emily Nelson – Fixing Drainage on Pine Street: Eli Allen asked the Council to fix Pine Street so it would drain. The Council will investigate the issue and see what needs to be done.

Jack Corson rejoined the meeting at 7:32 p.m.

Jack Corson brought the Council the Easements for North Street and a survey map. Foster made copies.

Jack Corson left the meeting at 7:39 p.m.

Bob Davis – TIPS Training: Bob Davis asked the Council to revisit TIPS Training ordinance. He stated that Rawlins is the only other town in Carbon County that requires TIPS Training and Dixon only requires owners to have TIPS Training. The Council agreed to revisit the TIPS Training ordinance.

Bob Davis, Eli Allen, and Emily Nelson left the meeting at 7:48 p.m.

New Business:

Site Plan Application – Svea Andrews – 521 Osborne St – Fence: Dana moved to approve the site plan application for Svea Andrews for a fence, seconded by Ferguson; motion carried with all voting aye.

Svea Andrews and Tyler Jensen left the meeting at 7:54 p.m.

Reports:

Employee Time Sheets: Ferguson moved to approve the employees time sheets for the pay period February 27 through March 12, 2021, as presented, seconded by Howell; motion carried with all voting aye.

Water/Sewer/Maintenance Oral Report – March 2021: VanNorman stated the Stanlin's backflow preventer is on the maintenance schedule. They will be doing the water and sewer taps for 160 Riverview on April 7th and 8th. They cleaned out a dead deer from the lagoon. She stated that they will be installing a new meter for Cedar Plaza on March 31st. The Stanlin new meter will be installed the end of April or first of May. The Council and VanNorman discussed the streets, blading, and drainage. Dana moved to accept the Water/Sewer/Maintenance Oral Report for March 2021, seconded by Ferguson; motion carried with all voting aye.

Clerk Oral Report – March 2021: Foster stated that she has moved the code enforcer files and computer into the police department. Amy Feldmann and she will be taking out the extra desk and organizing the clerk's office on Thursday, March 25, 2021. Mayor Waldron stated that Tim Cassidy will be here on March 30, 2021 to look around and meet the Council and staff. Howell moved to accept the Clerk Oral Report for March 2021, seconded by Ferguson; motion carried with all voting aye.

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Cash Report – February 2021

Statements of Revenue & Expenditure – February 2021: Howell moved to put on file the Cash Report and Statements of Revenue and Expenditure for February 2021, seconded by Ferguson; motion carried with all voting aye.

Old Business:

Rescind Street Vacation Application Approval – Carbon County School District #1: The legal review indicated that there may be some issues with the proposed vacation and legal council will be discussing with CCSD #1 to see if there is another solution. Ferguson moved to rescind the vote to approve the street vacation application for CCSD #1, seconded by Dana; motion carried with all voting.

New Business:

Bill Presentation: Ferguson moved to accept the bill presentation as presented, paying bills #22484 – 22493 and electronic checks #88325 – 88330, in the amount of \$14,536.13, seconded by Dana; motion carried with all voting aye.

Resolution 2021 -1 – Personnel Policy: Dana moved to approve Resolution 2021-1 Personnel Policy, seconded by Howell; motion carried with all voting aye.

Adjournment: Ferguson moved to adjourn the meeting at 8:10 p.m., seconded by Dana; motion carried with all voting aye.

Mayor

Clerk