

NOTICE OF PROCEDURE

Town of Baggs

March 9, 2021

Out-of-Town Water Users Workshop

The Out-of-Town Water Users Workshop was called to order by Mayor AnnaMarie Waldron at 6:02 p.m. Council members present were AnnaMarie Waldron, Shan D Ferguson, Jacob Dana, and Matt Howell. Employees present were Alyssa VanNorman and Alex Foster. Town of Baggs attorney, Tom Thompson was present by phone. Visitors present were Joyce Jones, Dennis Criswell, Jodi Stanley, HD and Jenny Criswell, Brianna Weber, and Bryce and Ana Kunsman. The North Baggs Water Association's attorney was present by phone. The Out-of-Town Water User Agreement was discussed. The meeting adjourned at 6:55 p.m.

Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor, AnnaMarie Waldron.

Roll Call: Council member present were AnnaMarie Waldron, Shan D Ferguson, Matt Howell, and Jacob Dana. Employees present were Christina Habel and Alex Foster. Visitors present were Lew Waldron, Jamie Litvinoff, Jim Kuhns, Matt Hamel, Jesse Martinez, Brian Barts, and Joel Thomas.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Waldron.

Approval of Agenda: Mayor Waldron asked to add CCCOG Meeting under Correspondence, change the amount of Specific Purpose Tax Requisition #1 to \$148,065.23, adding AML Project No 71 #10 - \$14,078.25 under Old Business, and ratify firing of code enforcer, Samantha Hardzog under New Business. Ferguson moved to approve the agenda as amended, seconded by Dana; motion carried with all voting aye.

Approval of Minutes: Ferguson moved to approve the minutes from the February 23, 2021 workshop/regular meeting as presented, seconded by Dana; motion carried with all voting aye.

Correspondence:

Little Rascals Preschool – Egg Hunt: Dana moved to approve donating \$100 to the Little Rascals Preschool for egg hunt with any excess being used for scholarships, seconded by Ferguson; motion carried with all voting aye.

CCCOG Meeting – March 17, 2021 – 6:00 p.m.: Mayor Waldron stated the Carbon County Council of Government meeting is March 17, 2021 at 6:00 p.m. at the C4 office in Rawlins, Wyoming.

Visitors:

Carbon County Sheriff – Archie Roybal: Sheriff Archie Roybal was unable to attend. Jared Wille and Kristin Stocks joined the meeting at 7:08 p.m.

Reports:

Employee Time Sheets: Ferguson moved to approve the employees time sheets for the pay period February 13 through February 26, 2021, as presented, seconded by Dana; motion carried with all voting aye.

Water/Sewer/Maintenance Report – February 2021: Habel stated that they took TCR samples on the 9th of February 2021, ordered part for changing out the Stanlin meter, and checked backflow device for Stanlin. She asked the Council if they can reimburse Western Reality for water that they used to prime the pump in the lift station at Flamingo. Ferguson moved to reimburse Western Reality for water used by the Town, seconded by Howell; motion carried with all voting aye. Habel updated the Council on her apprenticeship. She stated that the apprenticeship program will reimburse lodging, meals, mileage, and tests. Mayor Waldron stated the Brent Lee, Alyssa VanNorman, and herself went around and decided on streets that need to be worked on this spring. Dana moved to put the Water/Sewer/Maintenance Report for February 2021 on file, seconded by Wille; motion carried with all voting aye.

Brianna Weber joined the meeting at 7:15 p.m.

Clerk Report – February 2021: Howell moved to put the Clerk Report for February 2021 on file, seconded by Dana; motion carried with all voting aye.

Transfer of Funds - \$4,062.71: Wille moved to transfer \$4,062.71 from main checking account to water rehab checking account, seconded by Ferguson; motion carried with all voting aye.

Code Enforcer Report – February 2021: Dana moved to advertise for a code enforcer up to \$18.00 per hour, up to 20 hours a week, seconded by Howell; motion carried with all voting aye.

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Old Business:

Specific Purpose Tax Requisition #1 - \$148,065.23: Wille moved to submit Specific Purpose Tax Requisition #1 for \$148,065.23, seconded by Ferguson; motion carried with all voting aye.

Out-of-Town Water Users Agreements: The Council decided to table approving the agreements until they have time to go over them again.

Site Plan Application – Jamie Litvinoff – house: Kristin Stocks stated the Jim Kuhns had an elevation survey done but no documentation for file. She stated the setbacks were met with no documentation for file. Wille moved to accept the site plan application for Jamie Litvinoff, seconded by Dana; motion carried with all voting aye.

Jim Kuhns, Jamie Litvinoff, Kristin Stocks, Brianna Weber, and Lew Waldron left the meeting at 7:34 p.m.

Sewer Lagoon Improvement Project: Wille moved to submit AML Project No 71 Grant Request #10 for \$14,078.25, seconded by Ferguson; motion carried with all voting aye.

New Business:

Bill Presentation: Wille moved to accept the bill presentation as presented, paying bills #22450 – 22483 and electronic checks #88331 – 88337, 99603 - 99604 in the amount of \$99,522.56, seconded by Wille; motion carried with all voting aye.

Street Vacation Application – Carbon County School District #1: Ferguson moved to approve the street vacation application for Carbon County School District #1 upon approval from the Town’s attorney, Tom Thompson. Mayor Waldron asked the Carbon County School District to work with H.B. Lee Construction about the drainage.

Ratify Firing of Code Enforcer – Samantha Hardzog: Howell moved to ratify firing of Samantha Hardzog as code enforcer on March 8, 2021, seconded by Ferguson; motion carried with all voting aye.

Adjournment: Wille moved to adjourn the meeting at 7:43 p.m., seconded by Ferguson; motion carried with all voting aye.

Mayor

Clerk