

## NOTICE OF PROCEDURE

Town of Baggs

April 27, 2021

**Call to Order:** The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor, AnnaMarie Waldron.

Roll Call: Council member present were AnnaMarie Waldron, Shan D Ferguson, Jared Wille, and Matt Howell. Employees present were Alyssa VanNorman and Alex Foster.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Waldron.

**Approval of Agenda:** Mayor Waldron asked to amend the agenda by adding CCCOG Meeting under Correspondence and Hiring Code Enforcer under New Business. Ferguson moved to approve the agenda as amended, seconded by Wille; motion carried with all voting aye.

**Approval of Minutes:** Wille moved to approve the minutes from the April 13, 2021 Executive Session meeting and the regular meeting as presented, seconded by Ferguson; motion carried with all voting aye.

### **Correspondence:**

The Town of Baggs received thank you notes from the Little Rascal Preschool for their donation. The Carbon County Council of Government meeting is on May 19, 2021 in Saratoga at 6:30 p.m. Anyone interested in going needs to RSVP for dinner at 6:00 p.m. by May 7, 2021.

### **Reports:**

Employee Time Sheets: Wille moved to approve the employees time sheets for the pay period April 10 through April 23, 2021, as presented, seconded by Howell; motion carried with all voting aye.

Water/Sewer/Maintenance Oral Report – April 2021: Mayor Waldron stated that Public Works has done amazing job at the park. VanNorman stated that Ryan and she have signed off on WesTech. They have finished flushing hydrants. They took the Police vehicle into Chapmans to have solenoid put in and got it back on Friday, April 23, 2021. Ferguson move to accept the Water/Sewer/Maintenance oral report for April 2021, seconded by Wille; motion carried with all voting aye.

Clerk Oral Report – April 2021: Foster stated that she needs the Council's approval to keep or change the health insurance. Ferguson moved to keep the health insurance the same, seconded by Wille; motion carried with all voting aye. Mayor Waldron stated that lease agreement with CCSD #1 has been drawn up by the CCSD #1. Tom Thompson, the Town's attorney, will be looking over it and getting back to the Council on it. Wille moved to accept the Clerk oral report for April 2021, seconded by Howell; motion carried with all voting aye.

Cash Report – March 2021

Statements of Revenue and Expenditure – March 2021: Ferguson moved to put on file the Cash Report and Statements of Revenue and Expenditure for March 2021, seconded by Wille; motion carried with all voting aye.

### **New Business:**

Bill Presentation: Ferguson moved to accept the bill presentation as presented, paying bills #22527 – 22538 and electronic checks #88312 – 88317, 99597 - 99598 in the amount of \$21,231.44, seconded by Wille; motion carried with all voting aye.

Howell moved to approve first reading of Ordinance #310 Repeal of Ordinance 5.08.105 TIPS training, seconded by Wille; motion carried with all voting aye.

Ferguson moved to approve first reading of Ordinance #311 2021-2022 Budget, seconded by Wille; motion carried with all voting aye.

The Council decided to have a budget workshop on May 4, 2021 at 5:00 p.m.

Ferguson moved to hire Sarah Barber as Code Enforcer for \$18 per hour up to 20 hours per week, seconded by Wille; motion carried with all voting aye.

Wille moved to go into executive session with VanNorman and Foster at 7:22 p.m., seconded by Howell; motion carried with all voting aye. Ferguson moved to come out of executive session at 7:41 p.m., seconded by Wille; motion carried with all voting aye. Mayor Waldron stated that no action was taken in executive session. Wille moved to approve the minutes from the executive session, seconded by Howell; motion carried with all voting aye.

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**Adjournment:** Wille moved to adjourn the meeting at 7:41 p.m., seconded by Ferguson; motion carried with all voting aye.

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Mayor

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Clerk