

NOTICE OF PROCEDURE

Town of Baggs

July 27, 2021

Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor, AnnaMarie Waldron.

Roll Call: Council members present were AnnaMarie Waldron, Shan D Ferguson, Jared Wille, and Matt Howell. Employees present were Amy Feldmann and Christina Habel.

Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Waldron.

Approval of Agenda: Wille moved to approve the agenda as amended, removing Sue Jones under Correspondence, seconded by Ferguson; motion carried with all voting aye.

Approval of Minutes: Ferguson moved to approve the minutes from the July 13, 2021, regular meeting as presented, seconded by Howell; motion carried with all voting aye.

Correspondence:

Sue Jones did not attend the meeting and will plan to attend one next month.

Reports:

Employee Time Sheets: Wille moved to approve the employees time sheets for the pay period July 3 through July 16, 2021, as presented, seconded by Ferguson motion carried with all voting aye.

Water/Sewer/Maintenance Oral Report – July 2021: Habel and the Council discussed the valve discharge to the ponds, the 44, dogs at large, weeds, water tank levels and canal water. Habel stated she will be taking her Level 1 Water test on August 27th, 2021. Wille moved to put the Water/Sewer/Maintenance Oral Report for July 2021 on file, seconded by Howell; motion carried with all voting aye.

Clerk Oral Report – July 2021: Feldmann stated she has nothing to report at this time. Ferguson moved to put the Clerk Oral Report for July 2021 on file, seconded by Wille; motion carried with all voting aye.

Code Enforcer Oral Report – July 2021: Sarah Barber joined the meeting by phone at 7:12 p.m. Barber and the Council discussed livestock permits and weeds. Ferguson moved to put the Code Enforcer Oral Report for July 2021 on file, seconded by Howell; motion carried with all voting aye. Sarah Barber left the meeting at 7:16 p.m.

Cash Report – June 2021

Statements of Revenue & Expenditure – June 2021: Wille moved to put the cash report and statements of revenue and expenditure for June 2021 on file, seconded by Howell; motion carried with all voting aye.

Old Business:

Sewer Lagoon Improvements – Ferguson moved to approve the Notice to Award to Aslan Construction and that upon approval from the Baggs Town's Attorney, they approve that Mayor Waldron signs the contract with Aslan Construction, seconded by Howell; motion carried with all voting aye.

New Business:

Bill Presentation: Ferguson moved to accept the bill presentation as presented, paying bills #22661 – 22673 and electronic checks #88264 – 88270, and #99585 in the amount of \$24,925.84, seconded by Howell; motion carried with all voting aye.

Mayor Waldron opened the public hearing for Matt Howell's livestock permit at 68 W Cedar Drive at 7:22 p.m. With there being no comments or complaints, Mayor Waldron closed the public hearing at 7:22 p.m. Ferguson moved to approve Matt Howell's livestock permit for 4 sheep, seconded by Wille; motion carried with Ferguson and Wille voting aye and Howell recusing himself.

Adjournment: Ferguson moved to adjourn the meeting at 7:23 p.m., seconded by Howell; motion carried with all voting aye.

Mayor

Assistant Clerk