

## NOTICE OF PROCEDURE

Town of Baggs

August 10, 2021

**Call to Order:** The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor, AnnaMarie Waldron.

Roll Call: Council members present were AnnaMarie Waldron, Shan D Ferguson, Jared Wille, Jacob Dana, and Matt Howell. Employees present were Sarah Barber, Loyd Harrison, Britteny Foster, and Alex Foster. Visitors present were Marilyn Caracena, Henry Hucke, and Commissioner Sue Jones. Pledge of Allegiance: The Pledge of Allegiance was led by Mayor Waldron.

**Approval of Agenda:** Mayor Waldron asked to have Commissioner Sue Jones added under Visitors. Dana moved to approve the agenda as amended, seconded by Wille; motion carried with all voting aye.

**Approval of Minutes:** Ferguson moved to approve the minutes from the July 27, 2021, regular meeting as presented, seconded by Howell; motion carried with all voting aye. Christina Habel joined the meeting at 7:01 p.m.

**Visitors:** Commissioner Sue Jones informed the Council on what the Fire Suppression contract with the County would be like. Hucke asked about the Carbon County owned fire equipment. Commissioner Jones stated that the Town of Baggs could purchase the equipment or charge for man hours to run the Carbon County equipment. She stated that there is no hurry to decide, if the Town of Baggs would want to see what happens with the Fire District first. The Council asked to have the Fire Suppression contract on the next agenda to discuss what the Town of Baggs wants to do. Sue Jones left the meeting at 7:21 p.m. Henry Hucke left the meeting at 7:24 p.m.

### **Reports:**

Employee Time Sheets: Wille moved to approve the employees time sheets for the pay period July 17 through July 30, 2021, as presented, seconded by Dana; motion carried with all voting aye.

Clerk Report – July 2021: Foster stated that she had emailed a police application but has not heard back. Ferguson moved to put the Clerk Report for July 2021 on file, seconded by Dana; motion carried with all voting aye.

Code Enforcer Report – July 2021: Barber stated that she has been working on registered dogs and weeds. Howell moved to put the Code Enforcer Report for July 2021 on file, seconded by Wille; motion carried with all voting aye.

Sarah Barber left the meeting at 7:36 p.m.

### **New Business:**

Bill Presentation: Ferguson moved to accept the bill presentation as presented, paying bills #22674 – 22696 and electronic checks #88256 – 88263, and #99583 – 99584 in the amount of \$18,506.07, seconded by Howell; motion carried with all voting aye.

Foster stated that the old cameras are not working and asked the Council to purchase new cameras. It would help with investigations. The company will notify the Town of Baggs when a camera is not working and will troubleshoot the camera. If they cannot get the camera to work, they will ship a new one in three days. Mayor Waldron recommended the 10-year camera license. Wille moved to purchase the new Verkada cameras with the 10-year camera license, seconded by Howell; motion carried with all voting aye.

Wille moved to approve Resolution 2021-2 End of the FY 2020-2021 Transfers, seconded by Ferguson; motion carried with all voting aye.

Alyssa VanNorman joined the meeting at 7:50 p.m.

### **Reports:**

Water/Sewer/Maintenance Report – July 2021: VanNorman stated that Plus Electric came to replace a float at the lagoon. VanNorman stated that they have had several floats go bad. Plus Electric recommended a fog rod instead and will get her a quote. She also mentioned that she does not think the Sewer Lagoon Improvement project will be starting the 15<sup>th</sup> of August 2021. She asked the Council what they thought about having the town hall set up for Halloween and doing a parade of lights for Christmas. The Council liked her ideas. Wille moved to put the Water/Sewer/Maintenance report for July on file, seconded by Ferguson; motion carried with all voting aye.

Marilyn Caracena and Alex Foster left the meeting at 8:03 p.m. Mayor Waldron asked that Loyd Harrison, Christina Habel, and Britteny Foster wait outside.

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**Executive Session – Personnel:** Howell moved to go into executive session with VanNorman at 8:07 p.m., seconded by Wille; motion carried with all voting aye. Britteny Foster, Christina Habel, and Loyd Harrison joined the executive session at 8:23 p.m. Britteny Foster, Christina Habel, Loyd Harrison, and Alyssa VanNorman left the executive session at 8:33 p.m. Howell moved to come out of executive session at 8:47 p.m., seconded by Wille; motion carried with all voting aye. Dana moved to approve the minutes from the executive session, seconded by Wille; motion carried with all voting aye. Mayor Waldron stated that no action was taken in executive session.

**Adjournment:** Ferguson moved to adjourn the meeting at 8:48 p.m., seconded by Dana; motion carried with all voting aye.

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Mayor

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Clerk