

## NOTICE OF PROCEDURE

Town of Baggs  
December 14, 2021

**Call to Order:** The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor, AnnaMarie Waldron.

Roll Call: Council members present were AnnaMarie Waldron, Jared Wille, Matt Howell, and Shan D Ferguson. Employees present were Christina Habel and Alex Foster. Visitors present were Jeffery Boldt, attorney for CCSD #1, Mike Hamel, superintendent of CCSD #1, and Mandi Stewart. Pledge of Allegiance: Mayor AnnaMarie Waldron led the Pledge of Allegiance.

**Approval of Agenda:** Specific Purpose Tax Requisition #4 was added to the agenda. Wille moved to approve the agenda as amended, seconded by Ferguson; motion carried with all voting aye.

**Approval of Minutes:** Wille moved to approve the minutes from the November 9, 2021, regular meeting as presented, seconded by Howell; motion carried with all voting aye.

**Correspondence:** The Town of Baggs received a thank you card from the Hiawatha Rebekah Lodge #21 for their donation.

Sarah Barber and Marilyn Caracena joined the meeting at 7:02 p.m.

**Visitors:** Mandi Stewart – Mandi Stewart asked for forgiveness on their water bill as they had a leak. Ferguson moved to forgive Mandi Stewart/Pat Sheehan water bill in accordance with the Town of Baggs Resolution 2013-2 Leak Policy, seconded by Howell; motion carried with all voting aye. Mandi Stewart left the meeting at 7:08 p.m.

### **Reports:**

Employee Time Sheets: Ferguson moved to approve the employees time sheets for the pay period November 6 through December 3, 2021, as presented, seconded by Howell; motion carried with all voting aye.

Water/Sewer/Maintenance Report – November 2021: Habel gave the Council her letter of resignation. Wille moved to accept Christina Habel's resignation, seconded by Howell; motion carried with all voting aye. Sarah Barber started on Monday, December 13, 2021, as a Water/Sewer/Maintenance operator. Carmen Saenz starts December 27, 2021. Wille moved to put the Water/Sewer/Maintenance report for November 2021 on file, seconded by Howell; motion carried with all voting aye.

Clerk Report – November 2021: Foster had nothing to report besides her written report. Wille moved to put the Clerk Report for November 2021 on file, seconded by Ferguson; motion carried with all voting aye.

Code Enforcer Report – November 2021: Barber explained to the Council that she would do code enforcing during her lunch hour and after work. The Council asked Barber to make herself more familiar with the ordinances. Wille moved to accept the Code Enforcer Report, seconded by Howell; motion carried with all voting aye.

Jose Gomez joined the meeting at 7:21 p.m.

Cash Report – October 2021

Statements of Revenue & Expenditure – October 2021: Wille moved to put the Cash Report and Statements of Revenue and Expenditure for October 2021 on file, seconded by Ferguson; motion carried with all voting aye.

**Visitors:** Gomez volunteered to help the Town plow snow with his skid steer before his business opens or after his business closes. The Council thanked Gomez for volunteering and would let him know when they need him.

Jose Gomez left the meeting at 7:26 p.m.

### **Old Business:**

Sewer Lagoon Improvements: Wille moved to submit Specific Purpose Tax requisition #4 for \$344,988.00, seconded by Howell; motion carried with all voting aye.

Tom Thompson, Town of Baggs attorney, joined the meeting by phone at 7:29 p.m.

CCSD #1 – Town of Baggs Property: Thompson explained that legally the Town of Baggs can only vacate the portion of the streets on Magor and Locust if it is a benefit to the public. The vacating of the streets on Magor and Locust must be done by ordinance with three readings. He stated that after the approval of the ordinance, the Town of Baggs would do a quick claim deed. Boldt asked to leave the meeting with Hamel to discuss with his client what Tom Thompson had said.

Boldt and Hamel left the meeting at 7:40 p.m. and rejoined the meeting at 7:41 p.m. The Council, the attorneys and Hamel discussed the process. Ferguson moved to start the process to vacate a portion of Magor and Locust streets to the Carbon County School District #1, seconded by Howell; motion carried with all voting aye.

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Sarah Barber left the meeting at 7:48 p.m.

Matt Feldman joined the meeting at 7:55 p.m.

Tom Thompson, Jeffery Boldt, Mike Hamel, and Matt Feldman left the meeting at 8:07 p.m.

**New Business:**

Bill Presentation: Ferguson moved to accept the bill presentation as presented, paying bills #22790, 22816 – 22870 and electronic checks #88202 – 88217, and #99566 – 99570 in the amount of \$495,262.83, seconded by Wille; motion carried with all voting aye.

Wille moved to ratify hiring Sarah Barber and Carmen Saenz at \$17.50 per hour at 40 hours a week, seconded by Howell; motion carried with all voting aye.

Ferguson moved to approve Christmas bonuses for the employees, seconded by Wille; motion carried with all voting aye.

Council discussed the best time and date to interview a police officer. They decided to interview on Monday, December 20, 2021, at 12:45 p.m.

**Adjournment:** Ferguson moved to adjourn the meeting at 8:14 p.m., seconded by Wille; motion carried with all voting aye.

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Mayor

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Clerk