

NOTICE OF PROCEDURE

Town of Baggs

May 24, 2022

Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor, AnnaMarie Waldron.

Roll Call: Council members present were AnnaMarie Waldron, Shan D Ferguson, and Matt Howell. Employees present were Alex Foster and Britteny Foster. Visitors present were Jon Nelson, Lorell Herold, Melodie Seilaff, and Butch Hauger.

Pledge of Allegiance: Mayor Waldron led the Pledge of Allegiance.

Approval of Agenda: Mayor Waldron asked to add Carbon County Council of Governments Update under Correspondence, Hiring Summer Employee under New Business, and Executive Session – Personnel. Howell moved to approve the agenda as amended, seconded by Ferguson; motion carried with all voting aye.

Approval of Minutes: Ferguson moved to approve the minutes from the May 10, 2022, budget workshop and regular meeting as presented, seconded by Howell; motion carried with all voting aye.

Correspondence:

Carbon County Council of Government Update: Ferguson stated that there will be a workshop for elected officials on May 20, 2022. She stated that SWOT, Southwest Off-Road Trails did a presentation. Ferguson stated that Lenny Layman, Carbon County Emergency Manager, is requesting a deputy be hired with a cost share with the municipalities.

Reports:

Employee Time Sheets: Ferguson moved to approve the employees time sheets for the pay period May 7, 2022, through May 20, 2022, as presented, seconded by Howell; motion carried with all voting aye.

Water/Sewer/Maintenance Oral Report – May 2022: B Foster stated that she had received two quotes for Mag. Chloride. She also received a quote from Neptune about upgrading the meter readings equipment, \$2,500 for setup and annual fee of \$1,200. The Council stated that they were good with it if she stayed in the budget. B Foster stated that North Baggs Water Users are ready to put in a vault and Jon Nelson confirmed that it will have to be engineered and DEQ approved. B Foster asked about apprenticeship program. Mayor Waldron said that she would like to talk to Sarah Barber and Carmen Saenz first. Howell moved to accept the Water/Sewer/Maintenance Oral Report for May 2022, seconded by Ferguson; motion carried with all voting aye.

Clerk Oral Report – May 2022: Foster stated that she had completed and submitted the USDA report. She stated that she had attended training on Black Mountain Software. Ferguson moved to accept the Clerk Oral Report for May 2022, seconded by Howell; motion carried with all voting aye,

Code Enforcer Report – May 2022: No report.

Ferguson moved to approve and put on file the Cash Report and Statements of Revenue and Expenditure for April 2022, seconded by Howell; motion carried with all voting aye,

Old Business:

Sewer Lagoon Improvement Project: Ferguson moved to approve Mayor Waldron signing the Substantial Completion, seconded by Howell; motion carried with all voting aye.

New Business:

Bill Presentation: Ferguson moved to accept the bill presentation as presented, paying bills #23069 - 23082, and electronic checks #88131, 88137 - 88140, and #99537 - 99538 in the amount of \$321,069.99, seconded by Howell; motion carried with all voting aye.

Mayor Waldron opened the public hearing for Meg Jon's livestock permit at 7:53 p.m. With there being no complaints or comments, Mayor Waldron closed the public hearing at 7:54 p.m. Howell moved to approve Meg Jon's livestock permit for four horses, seconded by Ferguson; motion carried with all voting aye.

Mayor Waldron opened the public hearing for Dalton Latham's livestock permit at 7:55 p.m. There was a comment that not all livestock were listed on the permit. Mayor Waldron closed the public hearing at 7:55 p.m. Howell moved to deny Dalton Latham's livestock permit for fourteen chickens, seconded by Ferguson; motion carried with all voting aye.

Mayor Waldron opened the public hearing for Leonard and Deloris Hall's livestock permit at 7:55 p.m. With there being no comments or complaints, Mayor Waldron closed the public hearing at 7:56 p.m. Ferguson moved to approve Leonard and Deloris Hall's livestock permit for eight chickens, five ducks, six geese, and two geese, seconded by Howell; motion carried with all voting aye.

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Mayor Waldron opened the public hearing for Sonia Contreras' livestock permit at 7:57 p.m. With there being no comments or complaints, Mayor Waldron closed the public hearing at 7:57 p.m. Ferguson moved to approve Sonia Contreras' livestock permit for sixteen chickens, seconded by Howell; motion carried with all voting aye.

Mayor Waldron opened the public hearing for Sharyn Simonetti's livestock permit at 7:57 p.m. With there being no comments or complaints, Mayor Waldron closed the public hearing at 7:57 p.m. Ferguson moved to approve Sharyn Simonetti's livestock permit for nine chickens, seconded by Howell; motion carried with all voting aye.

Ferguson moved to approve Mayor Waldron signing the agreement between Wyoming Department of Agriculture and the Town of Baggs, seconded by Howell; motion carried with all voting aye.

Hiring Summer Employee: Ferguson moved to hire Logan Haiflich at \$12 per hour up to 40 hours a week, seconded by Howell; motion carried with all voting aye.

Jon Nelson, Britteny Foster, and Alex Foster left the meeting at 8:05 p.m.

Howell moved to go into executive session at 8:07 p.m. with Lorell Herold, Melodie Seilaff, and Butch Hauger, seconded by Ferguson; motion carried with all voting aye. Howell moved to come out of executive session at 8:59 p.m., seconded by Ferguson; motion carried with all voting aye.

Ferguson moved to approve the minutes from the executive session, seconded by Howell; motion carried with all voting aye. Mayor Waldron stated that no action was taken in executive session.

Howell moved to advertise for Level III license water operator with a Lagoon Level license, seconded by Ferguson; motion carried with all voting aye.

Adjournment: Howell moved to adjourn the meeting at 9:03 p.m., seconded by Ferguson; motion carried with all voting aye.

Mayor

Clerk