

## NOTICE OF PROCEDURE

Town of Baggs  
October 11, 2022

**Call to Order:** The regular meeting of the Baggs Town Council was called to order at 7:01 p.m. by Mayor AnnaMarie Waldron.

Roll Call: Council members present were AnnaMarie Waldron, Gail Mayer, Mike McAllister, and Matt Howell. Employee present was Alex Foster.

Pledge of Allegiance: Mayor Waldron led the Pledge of Allegiance.

**Approval of Agenda:** Mayer moved to approve the agenda as presented, seconded by Howell; motion carried with all voting aye.

**Approval of Minutes:** Howell moved to approve the minutes from the September 27, 2022, regular meeting as presented, seconded by McAllister; motion carried with all voting aye.

**Correspondence:** The Council each took turns reading the letter from William Stocks to themselves.

**Visitors:** Sammi Staman did not show up to the meeting to discuss the out-of-town water tab and trailer ordinance.

### **Reports:**

Employee Time Sheets: Howell moved to approve the employees time sheets for the pay period September 24 through October 7, 2022, as presented, seconded by McAllister; motion carried with all voting aye.

Foster stated that Sarah Barber has received her Level 1 Water certificate. McAllister moved to give Sarah Barber a \$.50 per hour raise for her Level 1 Water certification, seconded by Howell; motion carried with all voting aye. Foster stated that water was coming in the front door of the town hall from the hailstorm. McAllister suggested raising the door and pouring cement in front of the door. McAllister moved to put the clerk report for September 2022 on file, seconded by Howell; motion carried with all voting aye.

Jon Nelson joined the meeting at 7:35 p.m.

### **Old Business:**

The Council discussed with Jon Nelson about the lift stations. Nelson suggested that a study needs to be done to prioritize projects.

Sarah Barber joined the meeting at 8:03 p.m.

Nelson went over the master agreement with North Fork Engineering. He explained what changes he had done that the town's attorney, Tom Thompson, had requested. He did have a couple of items that Tom Thompson had request to be changed, that North Fork Engineering would not change. They would not change the charging for copies and the liability. McAllister moved to move ahead with North Fork Engineering, signing the master agreement and task order against advice from the town's attorney, Tom Thompson, seconded by Howell; motion carried with all voting aye.

### **Reports:**

Barber stated that they have received their new computer and cell phones and they are working great. She stated that they will receive training Core and Main on October 18, 2022, for using their cell phones to read meters. Barber asked if she could hire a carpenter out of Craig to fix the roof in a couple of spots at the water plant. Mayor Waldron stated that since it would be under a \$5,000 that she did not need the approval of the Council. Barber asked the Council if she could hire a contractor to help with getting things done before winter. McAllister moved to allow Barber to hire someone to help them get things done up to \$3,000, seconded by Howell; motion carried with all voting aye. Barber stated that she had received a quote for \$6,600 for parts and labor to fix the little tractor. The Council discussed and decided to investigate it further. Howell moved to put the water/sewer/maintenance report for September 2022 on file, seconded by McAllister; motion carried with all voting aye.

Barber stated that she has mailed out weed, clean up properties, and maintain drainage letters. She will be starting on the dog registrations again. Howell moved to put the code enforcer report for September 2022 on file, seconded by Mayer; motion carried with all voting aye.

### **New Business**

Howell moved to accept the bill presentation as presented, paying bills #23282-23304, and electronic checks #88072, 88078-88083 and #99516-99517 in the amount of \$20,840.35 seconded by McAllister; motion carried with all voting aye.

NOTICE OF PROCEDURE

Town of Baggs

October 11, 2022

Page 2

**Adjournment:** McAllister moved to adjourn the meeting at 8:51 p.m., seconded by Howell; motion carried with all voting aye.

---

Mayor

---

Clerk