

## NOTICE OF PROCEDURE

Town of Baggs  
December 27, 2022

**Call to Order:** The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor AnnaMarie Waldron.

Roll Call: Council members present were AnnaMarie Waldron, Mike McAllister, and Shan D Ferguson. Employees present were Sarah Barber and Alex Foster. Visitors present were Mark Maloney and Rachel McAllister.

**Approval of Agenda:** McAllister moved to approve the agenda as amended, seconded by Ferguson; motion carried with all voting aye.

**Approval of Minutes:** Ferguson moved to approve the minutes from the December 13, 2022, regular meeting as presented, seconded by McAllister; motion carried with all voting aye.

### **Reports:**

Employee Time Sheets: McAllister moved to approve the employees time sheets for the pay period December 3 through December 16, 2022, as presented, seconded by Ferguson; motion carried with all voting aye.

Matt Howell joined the meeting at 7:04 p.m.

Barber stated that the chlorine generation machine is not automatically cycling the acid wash. She cannot get anyone to contact her back on the chlorine machine. The skid steer was delivered today, December 27, 2022. They are no longer discharging at the lagoon since the middle of December 2022. The part for the fill station came in and they will install on Wednesday, January 4, 2023.

Ferguson moved to accept the Water/Sewer/Maintenance oral report for December 2022, seconded by Howell; motion carried with all voting aye.

Jon Nelson joined the meeting by phone at 7:20 p.m.

Jon Nelson with North Fork Engineering went over the email that he had sent for the last meeting, December 13, 2022. North Fork Engineering recommends first to do the lift station at the lagoon.

Secondly, to do the lift station at Flamingo. Thirdly, to do the degreaser from the meat plant.

Fourthly, to have generators installed for all four lift stations. The Council can either go for all the funding and get everything done or break it up. The Council will be ready for a decision by their next meeting, January 10, 2023.

Jon Nelson left the meeting at 8:05 p.m.

Foster stated that painting and flooring is installed in the clerk's office, and they are going to start moving back in tomorrow, December 28, 2022. Ferguson moved to accept the Clerk's oral report for December 2022, seconded by Howell; motion carried with all voting aye.

Barber stated that she has will be sending out dog registration and nuisance letters. McAllister moved to accept the Code Enforcer's oral report for December 2022, seconded by Howell; motion carried with all voting aye.

The Council noted that the Fire Department, Water and Sewer are over in budget. Ferguson moved to put on file the Cash Report and Statements of Revenue and Expenditure for November 2022, seconded by Howell; motion carried with all voting aye.

### **Old Business**

Mayor Waldron opened the public hearing at 8:25 p.m. for Ordinance #324 Registration Duties of Town Clerk. With there being no comments or complaints, Mayor Waldron closed public hearing at 8:25 p.m. McAllister moved to approve Ordinance #324 Registration Duties of Town Clerk, seconded by Ferguson; motion carried with all voting aye.

Mayor Waldron opened the public hearing at 7:25 p.m. for Ordinance #324 License Issuance Veterinarian. With there being no comments for complaints, Mayor Waldron closed the public hearing at 8:26 p.m. Ferguson moved to approve Ordinance #325 License Issuance Veterinarian, seconded by McAllister; motion carried with all voting aye.

### **New Business:**

Ferguson moved to approve the bill presentation as presented, paying bills #23387–23395, and electronic checks #88044-88048, and #99502-99503 in the amount of \$29,432.73, seconded by McAllister; motion carried with all voting aye.

**Adjournment:** Howell moved to adjourn the meeting at 8:26 p.m., seconded by McAllister; motion carried with all voting aye.

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Mayor

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Clerk