

NOTICE OF PROCEDURE

Town of Baggs

March 14, 2023

Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, Mark Maloney, and Mike McAllister. Employees present were Jared Wille and Alex Foster. Visitors present were Trevor Ballinger and AnnaMarie Waldron.

The Pledge of Allegiance was led by Mayor Howell.

Approval of Agenda: Maloney moved to approve the agenda as amended, seconded by McAllister; motion carried with all voting aye.

Gail Mayer joined the meeting at 7:01 p.m.

Approval of Minutes: McAllister moved to approve the minutes from the February 28, 2023, regular meeting, as presented, seconded by Maloney; motion carried with all voting aye.

Visitors: AnnaMarie Waldron asked the Council when they are going to plow the streets. It was discussed on how they need to do them.

Rachel McAllister joined the meeting at 7:06 p.m.

Reports:

Maloney moved to approve the employee time sheets for February 25th through March 10, 2023, seconded by Ferguson; motion carried with all voting aye.

Wille stated the Scada is working better thanks to Range, Bri Weber, and WesTech working together on it. Sensor for skid #1 is not working but so far skid #2 is keeping up. Wille stated that they are discharging at the lagoon. Flamingo lift station is still causing problems. A newer computer was discussed for the Scada, and maintenance needs be done on Flamingo lift station. Mayer moved to put the Water/Sewer/Maintenance Report for February 2023 on file, seconded by McAllister; motion carried with all voting aye.

The Council discussed purchasing a pocket proreader for reading meters and batteries for the wand. It was decided to wait on the pocket proreader and see if it will also work with radio readers. They also decided to wait on batteries for the wand until needed.

Mayor Howell stated that Jared Humphreys is sure the issue for skid #1 is a sensor. Wille stated that is the sensor and they have them on hand, but they need to know which one is bad. Wille has been trying to get a hold of WesTech.

The Council discussed the little John Deere tractor. It will cost more to fix it than it is worth. The Council decided to see what they can get out of it.

Wille stated that he wanted to let the Council know that the backhoe quit him a couple of times today and it may need to be looked at.

Foster stated that she has been sending information to the auditor. She will be taking a vacation from March 15-17, 2023. The Council discussed the police interviews coming up on March 16th and March 17th. Mayor moved to put the Clerk Report for February 2023 on file, seconded by Ferguson; motion carried with all voting aye.

Foster asked about the consent agenda. The Council decided to leave the agenda as is.

Foster stated that the main computer is 13 years old and can no longer be updated and asked if she could purchase a new computer and monitor. Ferguson moved to allow Foster to purchase a new computer and monitor, seconded by Maloney; motion carried with all voting aye.

Foster stated that the Town had requested money from Specific Purpose Tax and then received grant funding for the project. After talking to the bond counsel, it is recommended to pay back the money received from Specific Purpose Tax and then request the funds again on a different project. McAllister moved to return \$727,135.07 to Specific Purpose Tax as recommended by the bond counsel to U.S. Bank, seconded by Ferguson; motion carried with all voting aye.

Foster asked the Council if they would be interested in banners to represent the Town of Baggs in Rawlins during fair week. They would be interested in knowing more information about the banners.

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New Business

Ferguson moved to approve the bill presentation, paying 26 bills in the amount of \$23,006.84, seconded by McAllister; motion carried with all voting aye. McAllister moved to approve paying H.B. Lee Construction in the amount of \$1,965.08, seconded by Maloney; motion carried with all voting aye and Mayor Howell abstaining.

Ferguson moved to allow No Bites to get another grant for 2023, seconded by Mayer; motion carried with all voting aye.

Maloney asked if the Council knew if Carbon County Economic Development had grants to help supplement wages for a police officer. No one was aware of such a grant. Maloney will investigate it.

AnnaMarie Waldron, Trevor Ballinger, Jared Wille, Rachel McAllister, and Alex Foster left the meeting at 8:13 p.m.

McAllister moved to go into executive session at 8:14 p.m., seconded by Mayer; motion carried with all voting aye. Ferguson moved to come out of executive session at 8:32 p.m., seconded by Mayer; motion carried with all voting aye. Mayer moved to approve the minutes from the executive session, seconded by Mark Maloney; motion carried with all voting aye. Mayor Howell stated that no action was taken in executive session. McAllister moved to raise Carmen Saenz's wages to \$20 per hour, seconded by Mark Maloney; motion carried with all voting aye.

Adjournment: Ferguson moved to adjourn the meeting at 8:37 p.m., seconded by Mayer; motion carried with all voting aye.