

NOTICE OF PROCEDURE

Town of Baggs

March 28, 2023

Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Gail Mayer, Mark Maloney, and Mike McAllister. Employees present were Jared Wille, Carmen Saenz, and Alex Foster. Visitors present was Jon Nelson

The Pledge of Allegiance was led by Mayor Howell.

Approval of Agenda: Mayer moved to approve the agenda as amended, seconded by Maloney; motion carried with all voting aye.

Approval of Minutes: Mayer moved to approve the minutes from the March 13, 2023, regular meeting, as presented, seconded by Maloney; motion carried with all voting aye.

Reports:

McAllister moved to approve the employee time sheets for March 10th through March 24, 2023, seconded by Maloney; motion carried with all voting aye.

Wille stated that they had issues with the chlorine levels dropping. They are manually adding chlorine. Michelle Christopher came and checked everything. It was decided that the ice in the tanks is diluting the chlorine. He stated that the Flamingo Lift Station is still having issues. Mayor Howell stated that he had texted Imperial Pumps and they should be here in the next few weeks. Saenz stated that Sarah Barber had contacted Ferguson about replacing 6" pipe and 4" rubber sleeve to Bo Stocks. Ferguson is wondering if the Town of Baggs still wanted to place this order. The Council agreed that the order should still be placed. Wille stated that they have been working on culverts, gutters and ditches to get them to drain. Wille asked about the John Deere tractor. The Council discussed having after market clutch put in. McAllister moved to accept the Water/Sewer/Maintenance Oral Report for March 2023, seconded by Mayer; motion carried with all voting aye.

Eva Giron joined the meeting at 7:28 p.m.

Carmen Saenz left the meeting at 8:10 p.m.

Jon Nelson discussed with the Council, of upgrading the meters to radio meters. He went over the process and estimated costs. He stated that the first thing the Council needs to do is to make sure that they can use Specific Purpose Tax money for the project. McAllister stated that a letter be sent to the bond's attorney to get permission to use the money for upgrading the meters, seconded by Maloney; motion carried with all voting aye.

Nelson stated that everything should be here to install the vaults for North Baggs Water Users. Nelson asked the Council if they would like him to be here during the installation. They agreed that they would like Nelson to be on site during the installation.

Nelson updated the Council on the valve replacement with the WYDOT project. The Town of Baggs may be able to hire the contractor to install the valves.

Nelson left the meeting at 8:34 p.m.

New Business:

The Council discussed the site plan applications submitted by Eva Giron for an addition to the house and an addition to the garage at 480 Whippoorwill Drive. McAllister moved to approve the site plan application for 480 Whippoorwill Drive for additions to the house and garage.

The Council discussed the site plan application submitted by Noe Loreda and Veronica Giron for a fence at 11 South Street. McAllister moved to approve the site plan for 11 South Street for a fence, seconded by Maloney; motion carried with all voting aye.

Eva Giron left the meeting at 8:44 p.m.

Wille asked if the Baggs Fire Department can pursue the Yampa Valley Electric Association grant for radios and/or fire gear. Mayer moved to allow Wille to pursue the Yampa Valley Electric Association grant, seconded by Maloney; motion carried with all voting aye.

Jared Wille left the meeting at 8:46 p.m.

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Reports:

Foster stated that she had nothing new to report. McAllister moved to accept the Clerk Oral Report for March 2023, seconded by Maloney; motion carried with all voting aye.

McAllister moved to put the Cash Report and Statements of Revenue and Expenditure for February 2023 on file as presented, seconded by Mayer; motion carried with all voting age and Maloney abstaining.

New Business

McAllister moved to approve the bill presentation, paying 21bills in the amount of \$756,977.26, seconded by Mayer; motion carried with all voting aye. McAllister moved to approve paying H.B. Lee Construction in the amount of \$3,668.14, seconded by Mayer; motion carried with all voting aye and Mayor Howell abstaining.

The Council discussed Jared Humphreys' new proposal for Water/Sewer contractor. The Council decided to wait for budget and send Jared Humphreys an email letting him know and asking him to present the rate increase to the Council.

Mayor Howell opened the public hearing for Svea Jensen's livestock permit at 9:10 p.m. With there being no comments or complaints, Mayor Howell closed the public hearing at 9:11 p.m.

Maloney moved to approve Svea Jensen's livestock permit for 6 quails, seconded by McAllister; motion carried with all voting aye.

McAllister moved to go into executive session at 9:13 p.m. with Foster for personnel, seconded by Mayer; motion carried with all voting aye. McAllister moved to come out of executive session at 9:27 p.m., seconded by Maloney; motion carried with all voting aye. McAllister moved to approve the minutes from the executive session, seconded by Maloney; motion carried with all voting aye. Mayor Howell stated that no action was taken in executive session.

Adjournment: McAllister moved to adjourn the meeting at 9:28 p.m., seconded by Maloney; motion carried with all voting aye.

Mayor

Clerk