

## NOTICE OF PROCEDURE

Town of Baggs

April 25, 2023

**Call to Order:** The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, Gail Mayer, Mark Maloney, and Mike McAllister. Employees present were Jared Wille, Korey Thompson, and Alex Foster. Visitors present were Yvonne Johnson, Jon Nelson, Trevor Ballinger, Eva Giron, and Lew Waldron.

The Pledge of Allegiance was led by Mayor Howell.

Gwenda Herold joined the meeting at 7:01 p.m.

**Approval of Agenda:** Maloney moved to approve the agenda as amended, seconded by Ferguson; motion carried with all voting aye.

**Approval of Minutes:** McAllister moved to approve the minutes from the April 11, 2023, regular meeting, as presented, seconded by Mayer; motion carried with all voting aye. Mayer moved to approve the minutes from the April 17, 2023, special meeting, as presented, seconded by Ferguson; motion carried with all voting aye.

### **Correspondence:**

The Council received an invitation for the Carbon County Courthouse Grand Re-Opening on May 12, 2023.

The City of Rawlins is hosting a WAM Boot Camp for Council members on April 29, 2023. Rachel McAllister joined the meeting at 7:05 p.m.

### **Visitors:**

Yvonne Johnson with Carbon County Economic Development shared how to go about an application for funding of another police officer.

### **Reports:**

Mayer moved to approve the employee time sheets for April 8th through April 21, 2023, seconded by Maloney; motion carried with all voting aye.

Wille stated that they had are still manually doing the chlorine. He asked the Council if he could order more chemicals for the water plant. The Council told Wille to go ahead and order what they need. They cleaned the skids and will probably do them once a month. Wille stated that the levels at lagoon are still good, so they are continuing to discharge. They have moved most of the sandbags down from WYDOT and will move the rest of sandbags tomorrow. Wille listed the critical areas that they will sandbag first. They have around 3,500 sandbags filled. Ferguson moved to accept the Water/Sewer/Maintenance Oral Report for April 2023, seconded by Maloney; motion carried with all voting aye.

Foster stated the Town of Baggs received a \$500 donation toward the purchase of sandbags.

Mayer moved to accept the Clerk Oral Report for March 2023, seconded by Maloney; motion carried with all voting aye,

Gwenda Herold left the meeting at 7:30 p.m.

McAllister moved to put on file the Cash Report and Statements of Revenue and Expenditure for March 2023, seconded by Mayer; motion carried with all voting aye.

### **Old Business:**

Mayor Howell opened the public hearing at 7:35 p.m. for Ordinance #320. With there being no comments or complaints, Mayor Howell closed the public hearing at 7:35 p.m. McAllister moved to approve the third reading of Ordinance #320 Chapter 5 Alcohol Beverages, seconded by Mayer; motion carried with all voting aye.

Mayor Howell opened the public hearing at 7:36 p.m. for Ordinance #329. arWith there being no comments or complaints, Mayor Howell closed the public hearing at 7:36 p.m. Maloney moved to approve the third reading of Ordinance #329 Town Marshal and Police Officers, seconded by Ferguson; motion carried with all voting aye.

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2023 Flood update: Sandbags were discussed earlier. The Council discussed the rift raft at the water plant and making repairs since there are exposed pipes. McAllister asked about making sure that the water tanks are full.

**New Business:**

Ferguson moved to approve the bill presentation, paying 22 checks in the amount of \$20,514.28, seconded by McAllister; motion carried with all voting aye.

Ferguson moved to approve Eva Giron's site plan for a second story addition at 480 Whippoorwill Drive, pending on the information that Foster finds out, seconded by McAllister; motion carried with all voting aye.

Mayor Howell opened the public hearing at 8:11 p.m. for Lillie Criswell's livestock permit. It was mentioned that the chickens are not confined to the owner's yard. Mayor Howell closed the public hearing at 8:12 p.m. Mayer moved to approve Lillie Criswell's livestock permit for 9 chickens, noting that the chicken must be confined to her yard, seconded by Maloney; motion carried with all voting aye.

Mayor Howell opened the public hearing at 8:13 p.m. Christina Stock's livestock permit. With there being no comments or complaints, Mayor Howell closed the public hearing at 8:13 p.m.

Maloney moved to approve Christina Stock's livestock permit for 5 chickens, seconded by McAllister; motion carried with all voting aye.

Eva Giron and Yvonne Johnson left the meeting at 8:13 p.m.

Ferguson moved to approve the first reading of Ordinance #330 2023-2024 Budget, seconded by Mayer; motion carried with all voting aye. The Council set a date for a budget workshop on May 8, 2023, at 7:00 p.m.

Jon Nelson, North Fork Engineering, updated the Council on all the projects he is working on. The paving risers for manholes and valves need to be ordered. Nelson suggested a few different sizes would be a good idea. The meter replacement project, the Town of Baggs is waiting on an answer from Specific Purpose Tax Joint Powers Board to move ahead. Nelson brought the plans for the North Baggs vault placement. He had contacted a company in Steamboat Springs, Colorado to get an estimate on the core boring. The Council decided to contact North Baggs Water Users to set up a meeting to go over the plans and responsibilities. Nelson stated that in the Valve Replacement project, WYDOT contractors would be willing to install the valves for the Town of Baggs. Nelson filled in the time frame for the Sewer Improvement Project. He explained that the Town of Baggs will need to raise their sewer base rate 15% by July 1, 2023, for the CWSRF funding. The Council decided to have a workshop before the next meeting for updates on the projects.

Jon Nelson left the meeting at 9:20 p.m.

McAllister moved to ratify the hiring of Corey Thompson as Chief of Police at \$32 per hour for 40 hours a week, seconded by Mayer; motion carried with all voting aye and Maloney abstaining.

Corey Thompson did the oath of office and was sworn in by Mayor Howell.

**Adjournment:** Ferguson moved to adjourn the meeting at 9:33 p.m., seconded by Maloney; motion carried with all voting aye.

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Mayor

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Clerk

