

RESOLUTION NO. 2023-06

ENTITLED: **COLLECTION POLICY**

WHEREAS: the Town of Baggs provides a service of water and sewer to its residents, and

WHEREAS: the Town is responsible for the collection of said services, and

WHEREAS: the Town Council sees a need to amend the guidelines for collection of said services fees, now.

THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Baggs wishes to adopt the following guidelines for collection of water and sewer fees.

1. A deposit of one hundred dollars (\$100.00) must be paid when an account is opened and each user will be notified of this collection policy. Accounts in good standing for one (1) year will be refunded their deposit.
2. Every account that is not paid in full by 3:00 p.m. on the 25th day of the month will be considered past due, and services will be charged interest. Should the 25th of the month fall on a holiday or weekend, the account must be paid in full by 3:00 p.m. on the next business day.
3. Interest, base rate of \$3.00 plus 10%, will be assessed to each account having a past due balance.
4. If the account remains unpaid for two consecutive months, the Town will begin legal means of collection.
5. If after the legal means have been tried and proved unsuccessful and the account is a rental property, the Town may hold the landowner responsible for the account according to Baggs Municipal Code 13.04.540.
6. If the water meter has been removed, either by the Town for non-payment of services or at the landowner's request, a \$100.00 removal fee must be paid before the meter will be pulled. A \$100.00 reinstatement fee must be paid before the water meter is reinstalled.

This resolution will become standard policy for collection of utility fees for all accounts and become effective upon passage and adoption.

APPROVED, PASSED AND ADOPTED THIS 27th DAY OF JUNE, 2023.

Mayor

Clerk

Posted: Baggs Town Hall
 U.S. Post Office - Baggs