

## NOTICE OF PROCEDURE

Town of Baggs

May 23, 2023

### **Project Workshop**

The Project Workshop started at 6:00 p.m. Council members present were Matt Howell, Mark Maloney, Mike Allister, Gail Mayer, and Shan D Ferguson. Employees present were Jared Wille and Alex Foster. The Town of Baggs' engineer, Jon Nelson with North Fork Engineering was present.

Jon Nelson discussed the WYDOT Water Valves replacement and having the contractors for WYDOT, DeBernardi Construction, to replace the valves on North Street and Howard Street. Nelson stated that Charlie Brugger with Advanced Mechanical Services will be here May 25 – 26, 2023 to work on the Flamingo Lift Station. The Council asked Nelson to be here and oversee the project.

Nelson explained for the meter replacement project the Town needs to order the meters directly through Core & Main. The Town needs to do an inventory of how many meters per size and if they want the Gateway to be installed. He would recommend replacing the PRV at the same time. The Council agreed to put the Gateway into the contract.

Nelson stated that the prebid meeting the sewer project will be a week later than advertised. The Project Workshop ended at 6:59 p.m.

**Call to Order:** The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, Gail Mayer, Mark Maloney, and Mike McAllister. Employees present were Jared Wille, Korey Thompson, and Alex Foster. Visitors present were Jon Nelson, Lew Waldron, and Trevor Ballinger.

The Pledge of Allegiance was led by Mayor Howell.

**Approval of Agenda:** Ferguson moved to approve the agenda as amended, seconded by McAllister; motion carried with all voting aye.

**Approval of Minutes:** McAllister moved to approve the minutes from the regular meeting on April 25, 2023, as presented, seconded by Maloney; motion carried with all voting aye. Ferguson moved to approve the minutes from the budget workshop on May 8, 2023, as presented, seconded by McAllister; motion carried with all voting aye. Ferguson moved to approve the minutes from the project workshop and regular meeting on May 9, 2023, as presented, seconded by McAllister; motion carried with all voting aye.

### **Visitors:**

Lew Waldron updated the Council on the Carbon County Economic Development. They will be doing a fundraiser in Saratoga. They decided to meet every other month instead of quarterly. He is trying to get the CCED board to meet in Baggs for their next meeting. Waldron thanked the Council for appointing him to the CCED board.

**Trevor Ballinger - WYDOT:** Ballinger stated that Highway 70 over the mountain will open Thursday, May 25, 2023. The WYDOT project on Highway 789 and Highway 70 through the Town of Baggs will be starting, May 30, 2023. Ballinger stated that they are sweeping Highway 789 and Highway 70 through Baggs, May 23-25, 2023.

### **Reports:**

McAllister moved to approve the employee time sheets for May 6th through May 19, 2023, seconded by Mayer; motion carried with all voting aye.

Wille stated that they had a fault with the raw water pump communication, and it stopped making water. They got it running on Sunday, May 21, 2023. It did it again on Monday, May 22, 2023, late evening. He stated that everything they tried did not work so he finally reset the whole plant. Jared stated that they will be cleaning the skids next week. The riding mower at the park broke down, the clutch went out. He stated that the parts are in, and Mack Robidoux will be fixing it. Jared stated that they closed part of the street on Riverview. The river is below flood stage.

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The Council discussed not putting magnesium chloride on the street this year with all the projects going on. The Council agreed to wait until next year after they move the paving risers up.

Ferguson moved to issue DeBernardi Construction a contract for replacing valves on North Street and Howard Street, seconded by McAllister; motion carried with all voting aye.

McAllister moved to accept the Water/Sewer/Maintenance oral report for May 2023, seconded by Maloney; motion carried with all voting aye.

Foster stated that the draft for the audit should be here by the end of May 2023. She hopes the final audit will be completed and approved by the end of June 2023. Mayer moved to accept the Clerk oral report for May 2023, seconded by McAllister; motion carried with all voting aye.

Thompson stated that the police vehicle needs new tires and a total inspection. He will get the vehicle in to get recalls updated. He ordered the computer and Carbon County IT will get it up and running. Thompson stated that he has done a few reports. He has been communicating with Joel Thomson. He would like to update the body camera, taser, and get the radar certified. He talked to the kindergarten class today, Tuesday, May 23, 2023. Thompson created a Facebook page for the police department. He is also looking for grants. Mayer moved to accept the Police oral report for May 2023, seconded by Maloney; motion carried with all voting aye.

Ferguson moved to put the Cash Report and Statements of Revenue and Expenditure for April 2023 on file, seconded by McAllister; motion carried with all voting aye.

**Old Business:**

McAllister moved to approve the second reading of Ordinance #330 FY 2023-2024 Budget, seconded by Ferguson; motion carried with all voting aye.

**New Business:**

Ferguson moved to approve the bill presentation, paying 20 checks in the amount of \$31,833.04, seconded by Maloney; motion carried with all voting aye.

Ferguson moved to approve the first reading of Ordinance #331 FY 2023-2024 Wages, seconded by McAllister; motion carried with all voting aye.

Mayor Howell opened the public hearing at 7:55 p.m. for renewal of liquor licenses. With there being no comments or complaints, Mayor Howell closed the public hearing at 7:56 p.m.

Maloney moved to approve the renewals for Moonshiners LLC, dba Cowboy Inn, and Postkutsche Inc., dba Stage Stop for one year, seconded by McAllister; motion carried with all voting aye.

The Council discussed the seasonal summer help.

**Adjournment:** Ferguson moved to adjourn the meeting at 8:05 p.m., seconded by McAllister; motion carried with all voting aye.

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Mayor

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Clerk