

NOTICE OF PROCEDURE

Town of Baggs

June 27, 2023

Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Mark Maloney, and Mike McAllister. Employees present were Jared Wille, Korey Thompson, and Alex Foster. Visitors present were Jon Nelson, Kasey Westring, Yvonne Johnson, Kambree Thompson, Ben Cozzens, and Corbin Cozzens.

The Pledge of Allegiance was led by Mayor Howell.

Approval of Agenda: Maloney moved to approve the agenda as amended, seconded by McAllister; motion carried with all voting aye.

Approval of Minutes: Maloney moved to approve the minutes from the regular meeting on June 13, 2023, as presented, seconded by McAllister; motion carried with all voting aye.

Correspondence:

McAllister moved to accept Sarah Barber's resignation on the Valley Community Center Joint Powers Board and Town of Baggs representative, seconded by Maloney; motion carried with all voting aye. The Council received a letter of interest but want to advertise the opening first. They want someone that will come to the Council meetings and give an update and be a Town of Baggs resident.

Gail Mayer joined the meeting at 7:03 p.m.

Foster updated the Council on the Carbon County Visitors' Council. They have changed their logo from "Get Your West On" to "Discover Carbon County. They have hire Darren Rudloff to help do a Carbon County Tourism Master Plan,

Foster stated that Discover Carbon County has put together a steering committee to help with development of the Carbon County Tourism Master Plan. The Carbon County Tourism Plan will be a shared framework for travel industry development for both the public and private sectors.

Rachel McAllister joined the meeting at 7:15 p.m.

Foster stated that she had sent out an email letting the Council know that LSRV Water Supply, Phase II Level II draft study was available. They have until July 7, 2023, to get their comments in. After July 7, 2023, a public meeting will be held.

Visitors:

Ben Cozzens read a letter he had written thanking the Council for their efforts around town to prevent possible flooding. The letter also stated that he had received a letter from Mayor Howell that Ben Cozzens' property would be returned to its original state. Cozzens read that a ground rod and grounding clamp had been inadvertently broken and/or removed during construction of the dike. Cozzens' requested that he be reimbursed for the ground rod expenses plus \$50 for his trouble and installation, totaling \$83.58. He also read that he would like a date by which the dike on his property will be leveled. Mayor moved to reimburse Ben Cozzens for \$83.58 and the dike will be leveled by August 1, 2023, seconded by McAllister; motion carried with all voting aye, Yvonne Johnson with the Carbon County Economic Development invited the Council to the Guns & Roses annual meeting and fundraiser on October 6, 2023, in Saratoga. She also invited the Council to their board meeting in Savery at the Little Snake River Museum on July 15, 2023, at 5:30 p.m. Johnson updated the Council on federal funding, what the statement needs to include and volunteer hour rate.

Yvonne Johnson left the meeting at 7:37 p.m.

Reports:

Mayor moved to approve the employee time sheets for June 3rd through June 16, 2023, seconded by Maloney; motion carried with all voting aye.

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Wille stated Jared Humphreys was here today. He stated that skid 2 has not been cleaned. They are working on the CCR report. They are flushing hydrants. Wille stated that they found that the water main loop in Howard Street was broken. They have been moving dirt into the alleys.

McAllister moved to accept the Water/Sewer/Maintenance Oral Report for June 2023, seconded by Maloney; motion carried with all voting aye,

Jon Nelson and the Council discussed the water main break. They had received one quote to fix the break, but the Council wanted more quotes. Nelson stated that the pre-bid meeting was held today, and they had three bidders show up. The bid opening will be at the next Council meeting on July 11, 2023. Nelson stated that they are working on getting an inventory of meters and sizes together and will be ordering them.

Foster stated she still is waiting for the draft report from the auditor. She found out that she now has until July 1, 2024, to complete her training. McAllister move to accept the Clerk Oral Report for June 2023, seconded by Maloney; motion carried with all voting aye. McAllister moved to allow Foster to transfer \$200,279.00 from main checking to WYOSTAR, seconded by Mayor; motion carried with all voting aye. Foster explained the WEX fleet cards. Maloney moved to allow for the apply for the WEX fleet cards and to also get logbooks for each vehicle, seconded by McAllister; motion carried with all voting aye,

Thompson stated his vest should be here soon. He was able to get the body camera unlocked and downloaded. The radio that he ordered wasn't the right one and is returning it. He found a battery for the taser. He will be taking the police vehicle to Craig next week to get the recalls done on it and charge the AC. Thompson still has not been able to find a cage. He thought that he would contact the school about building one. The Council suggested talking to Jason's Welding about building a cage. Thompson stated that he has had 21+ responses. Mayor moved to accept the Police Oral Report for June 2023, seconded by Maloney; motion carried with all voting aye. Maloney moved to put on file the Cash Report and Statements of Revenue and Expenditure for May 2023 on file, seconded by McAllister; motion carried with all voting aye.

Old Business:

Mayor Howell opened the public hearing for Ordinance #330 Fiscal Year 2023-2024 Budget at 8:53 p.m. With there being no comments or complaints, Mayor Howell moved to close the public hearing at 8:53 p.m. McAllister moved to approve and pass third reading for Ordinance #330 Fiscal Year 2023-2024, second by Mayor; motion carried with all voting aye.

Mayor Howell opened the public hearing for Ordinance #331 Fiscal Year 2023-2024 Wages at 8:54 p.m. With there being no comments or complaints, Mayor Howell closed the public hearing at 8:54 p.m. Maloney moved to approve and pass third reading for Ordinance #331 Fiscal Year 2023-2024 Wages, seconded by McAllister; motion carried with all voting aye.

New Business:

McAllister moved to approve the bill presentation, paying 21 checks in the amount of \$47,954.15, seconded by Maloney; motion carried with all voting aye.

McAllister moved to approve and pass Resolution 2032-05 Updated Vacation Rates, seconded by Maloney; motion carried with all voting aye.

McAllister moved to approve and pass Resolution 2023-06 Collection Policy, seconded by Maloney; motion carried with all voting aye.

McAllister moved to approve and pass Resolution 2023-07 Updated Sewer Rates, seconded by Mayor; motion carried with all voting aye.

The Council discussed the Personnel Policy. Foster explained that the policy needed to be updated for federal funding. She also explained that for the police officer to transport his family members that the policy had to be changed for the Town to be covered. The Council agreed to the changes. Foster will contact the Town's attorney to have the changes incorporated.

Adjournment: Maloney moved to adjourn the meeting at 9:01 p.m., seconded by McAllister; motion carried with all voting aye.

Mayor

Clerk