

NOTICE OF PROCEDURE

Town of Baggs

July 25, 2023

Call to Order: The regular meeting of the Baggs Town Council was called to order at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, and Gail Mayer.

Employees present were Jared Wille, Korey Thompson, and Alex Foster. Visitors present were Jon Nelson and Kambree Thompson.

Mayor Howell led the Pledge of Allegiance.

Approval of Agenda: Ferguson moved to approve the agenda as presented, seconded by Mayer; motion carried with all voting ayes.

Approval of Minutes: Mayer moved to approve the minutes from the regular meeting on July 11, 2023, as presented, seconded by Ferguson; motion carried with all voting ayes.

Correspondence:

Ferguson moved to accept Tom Thompson's, the Town of Baggs attorney, retirement letter, seconded by Mayer; motion carried with all voting ayes. The Council agreed to have Foster contact recommended attorneys by Tom Thompson and see who other municipalities are using for attorneys.

Reports:

Ferguson moved to approve the employee time sheets for July 1st through July 14, 2023, seconded by Mayer; motion carried with all voting ayes.

Wille stated that DEQ was here last week to check the lagoon. They are putting a new fuel filter in the backhoe. He stated that the skid steer needs maintenance. Wille asked if they can do the maintenance themselves. Mayor Howell stated that they can do the maintenance on the skid steer. They have been doing flood clean up at Lee Hawkin's. They cleaned up around the town hall. He asked about the fence at the park. The Council discussed the fence. Mayer moved to accept the Water/Sewer/Maintenance Oral Report, seconded by Ferguson; motion carried with all voting ayes.

Jon Nelson stated that the Town of Baggs had received two bids for the 2023 Sewer Improvement project. The low bid for the 2023 Sewer Improvement project was Rocky Mountain Sand & Gravel for \$538,357.00 and the other bid was American West Construction for \$1,996,294.00. After some discussion, Ferguson moved to award the bid to Rocky Mountain Sand & Gravel for the base bid of \$538,357.00, seconded by Mayer; motion carried with all voting ayes.

Nelson stated that the Howard Street Main Repair project will be August 1 & 2, 2023. He will be here to oversee the project.

Nelson updated the Council on Meter Replacement project. They have received a quote from Core & Main for meters. Nelson is planning on the meters to be installed October 9-28, 2023.

Foster stated that North Baggs Water Users can meet with the Town of Baggs the week after the fair. The Council decided to have the meeting prior to their meeting on the 8th of August 2023, at 6:00 p.m.

Foster stated that she had signed up for the class the Department of Audit is offering on August 23, 2023. Ferguson moved to accept the Clerk Oral Report, seconded by Mayer; motion carried with all voting ayes.

Thompson stated that talked to Trevor Ballinger on issues with the construction through town. He has had 25 incidents. He has multiple cases open and one major case. Thompson stated that he took the police vehicle to Craig to get things worked on and updated on the recalls. He stated that his vest is in, but it is too big. He will contact the company and see what can be done. He purchased promotional items for kids and adults. Mayer moved to accept the Police Oral Report, seconded by Ferguson; motion carried with all voting ayes.

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Ferguson moved to put the Cash Report and Statements of Revenue and Expenditure for June 2023, on file, seconded by Mayer; motion carried with all voting ayes.

New Business:

Ferguson moved to approve the bill presentation, paying 19 checks in the amount of \$19,198.91, seconded by Mayer; motion carried with all voting ayes.

Ferguson moved to approve the Site Plan Application for Little Snake River Valley School for LSRV Ag Facility, seconded by Mayer; motion carried with all voting ayes.

Mayer moved to approve the Site Plan Application for Danny and Jezria Latham for a fence, seconded by Ferguson; motion carried with all voting ayes.

Adjournment: Ferguson moved to adjourn the meeting at 8:44 p.m., seconded by Mayer; motion carried with all voting ayes.

Mayor

Clerk