

NOTICE OF PROCEDURE

Town of Baggs
August 22, 2023

Call to Order: The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:03 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Gail Mayer, and Mike McAllister. Employees present were Carmen Saenz, Korey Thompson, and Alex Foster. Jon Nelson the Town's engineer was present. Visitors present were Trevor Ballinger, Chaunce Criswell, and Caleb Owens.

Mayor Howell led the Pledge of Allegiance.

Approval of Agenda: Gail moved to approve the agenda as amended, seconded by McAllister; motion carried.

Approval of Minutes: Mayer moved to approve the minutes from the regular meeting on August 8, 2023, as presented, seconded by McAllister; motion carried. McAllister moved to approve the minutes from the Special Meeting on August 14, 2023, as presented, seconded by Mayer; motion carried.

Correspondence:

Foster reminded the Council of the LSRV Supply Water meeting on August 23, 2023, at 6:30 p.m.

Korey Thompson left the meeting on a call at 7:10 p.m.

Visitors:

Cabel Owens and Chaunce Criswell let the Council know that the Valley Community Center is wanting to have a parking lot dance at the Valley Community Center on September 9, 2023. They were wondering what all they will need to do. They are planning on having several food trucks. They were told that they each will need to purchase a peddler's permit. They asked about a mobile bar. Foster stated that she will have to call the Wyoming Liquor Division and find out about a mobile bar. The Valley Community Center will have to purchase an open container permit.

Criswell stated that the flooring in the Valley Community Center is being replaced, starting on Friday, August 25, 2023. The Valley Community Center will be closed for at least 7 weeks. They have found places around town to continue doing their activities.

Criswell stated that it upset him that the Council advertised for a representative from the Town of Baggs to be on the Joint Powers Board for the Valley Community Center. He stated that he was confused why the Council would want the Town of Baggs' representative for Valley Community Center Joint Powers Board to attend Council meetings. The Council explained that they want to stay informed.

Owens stated that it is very important to attend the meeting on August 23, 2023, for the LSRV Water Supply.

Chaunce Criswell and Caleb Owens left the meeting at 7:35 p.m.

Trevor Ballinger told the Council that they will be pouring concrete, weather permitting, on Wednesday, August 23, 2023, from 10:00 p.m. to 4:00 p.m.

Reports:

Mayer moved to approve the employee time sheets for July 29th through August 11, 2023, seconded by McAllister; motion carried.

Saenz stated that the water plant is still having issues. They are running the raw pump manually. Michelle Christopher will be helping them at the water plant and install a sewer tap on Thursday, August 24, 2023. Saenz stated that the Electriclor will be installed a chlorine generator on Thursday, August 24, 2023. Mayer moved to accept the Water/Sewer/Maintenance oral report for August 2023, seconded by McAllister; motion carried.

McAllister moved to allow Manual Rodriguez to finish the fence at the park with a maximum of \$3,000, seconded by Mayer; motion carried.

NOTICE OF PROCEDURE

Town of Baggs
August 22, 2023
Page 2

Nelson stated that they had a preconstruction meeting with Rocky Mountain Sand & Gravel today, August 22, 2023. He asked the Council if they would approve the plans and Notice to Proceed. McAllister moved to approve and allow Mayor Howell to sign the plans and Notice to Proceed, seconded by Mayer; motion carried. They will begin construction in October 2023. Nelson stated that a letter needs to be written to Specific Purpose Tax Board to let them know that the Town of Baggs will expend 85% and will use the rest up in the Spring.

The Town of Baggs had received a couple of quotes to install the new meters. Mayor moved to issue the contract with corrections to D & B Construction for \$34,464.00, contingent on positive reference from the Town of Strasburg, Colorado, seconded by McAllister; motion carried.

Nelson stated that they had pressure tested the North Baggs Water User service line and there are no leaks. North Baggs Water Users' line is a Schedule 40 poly, 4" pipe. Mayor Howell suggested that the Town of Baggs do not take over the North Baggs Water Users' service line, keep the old meter in the old pit, and still put the vaults in at Pine Street and Miles Street. North Baggs Water Users will still be responsible for that service line from Spruce Street, north to the vault.

Nelson let the Council know that the blower and belts were installed at the Flamingo Lift Station today, August 22, 2023.

Mark Maloney joined the meeting at 8:02 p.m.

Carmen Saenz left the meeting at 8:03 p.m.

Foster stated that she will be out of the office tomorrow, August 23, 2023, for a Public Officer Training that the Department of Audit is requiring. Mayer moved to accept the Clerk oral report for August 2023, seconded by Maloney; motion carried. Foster informed the Council that the business where they go the card system for the fill station is going out of business. She gave the Council information on a couple of card systems. The Council decided to wait at this time and sent the card loader to be repaired.

No police report.

Mayor moved to put on file the Cash Report and Statements of Revenue and Expenditure for July 2023, seconded by McAllister; motion carried with Maloney abstaining.

Jon Nelson left at 8:45 p.m.

Old Business:

Mayer moved to approve Resolution 2023-08 Amended Personnel Policy, seconded by McAllister; motion carried.

Foster asked about adding how many meetings the fire fighter volunteers must attend to qualify for Wyoming Retirement. The Council discussed what they want from volunteers that represent the Town of Baggs on committees. The Council decided that they want minutes from every meeting and would want the representatives to attend a meeting or a written report quarterly.

Mayer moved to approve Resolution 2023-09 Volunteer Policies as amended, seconded by Maloney; motion carried.

McAllister moved to approve 2nd reading of Ordinance #332 Removal of Ordinance 9.08.070 Concealed Weapons, seconded by Mayer; motion carried.

New Business:

McAllister moved to approve the bill presentation, paying 16 checks in the amount of \$20,009.54, seconded by Mayer; motion carried. Mark moved to approve to pay HB Lee Construction in the amount of \$408.82, seconded by Gail; motion carried with Mayor Howell abstaining.

Mayor Howell opened the public hearing for a livestock permit for Kay Abrams at 9:08 p.m. With there being no comments or complaints, Mayor Howell closed the public hearing at 8:09 p.m. Mayer moved to approve the livestock permit for Kay Abrams for 9 chickens; motion carried. Mayor Howell opened the public hearing for a livestock permit for Gibson Family at 9:10 p.m. With there being no comments or complaints, Mayor Howell closed the public hearing

NOTICE OF PROCEDURE

Town of Baggs

August 22, 2023

Page 3

at 9:12 p.m. Maloney moved to approve the livestock permit the Gibson Family for 6 chickens and 1 turkey, seconded by Mayer; motion carried.

Maloney moved to approve the sewer utility connection permit for the LSRV Ag Building, seconded by Mayer; motion carried.

McAllister moved to approve the site plan for Dale Rodlun at 27 Lash Street for a fence, seconded by Mayer; motion carried.

McAllister moved to approve the site plan for the Little Rascals Preschool at 350 Whippoorwill Drive for a shed, seconded by Mayer; motion carried with Maloney abstaining.

Adjournment: McAllister moved to adjourn the meeting at 9:16 p.m., seconded by Maloney; motion carried.

Mayor

Clerk