

## NOTICE OF PROCEDURE

Town of Baggs

October 10, 2023

### **Workshop – 2023 Sewer Project**

The Baggs Town Council workshop was called to order at Baggs Town Hall at 5:30 p.m. by Mayor Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson and Mark Maloney. The employee present was Alex Foster. The Town of Baggs' engineer, Jon Nelson, was present. Crystyn Lasley with Rocky Mountain Sand and Gravel was present.

Crystyn Lasley stated that there is no way that they will complete the project by November 10, 2023, as stated in a letter signed by Mayor Matt Howell extending the commencement to the contract times. There was discussion on how to stay within the limitations of Specific Purpose Tax funding to complete the project. Lasley stated that they will be here next week, October 16, 2023. The Council agreed to leave things alone for now and wait for decision from the Specific Purpose Tax Board on an extension of funding.

The 2023 Sewer Project workshop adjourned at 6:40 p.m.

**Call to Order:** The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, and Mark Maloney. Employees present were Carmen Saenz and Alex Foster. Jon Nelson the Town's engineer was present. Visitors present were Trevor Ballinger, Haily Cobb, Lew Waldron, Amelia Waldron, and Ty Crawford.

**Approval of Agenda:** Ferguson moved to approve the agenda as amended, seconded by Maloney; motion carried.

**Approval of Minutes:** Ferguson moved to approve the minutes from the regular meeting on September 26, 2023, as presented, seconded by Maloney; motion carried.

### **Correspondence:**

Mayor Howell stated that Mary Fleming had come in before the meeting and wanted to thank the Council for not proceeding with the regional water system.

Mayor Howell stated that he had spoken with Patrick Brady, an attorney with Sundahl, Powers, Kapp & Martin, LLC, out of Cheyenne, Wyoming. Brady is very interested in representing the Town of Baggs and will continue to communicate with Tom Thompson as necessary. Brady will send what they expect and their fees for the next meeting.

### **Visitors:**

Trevor Ballinger updated the Council on the signs. The company that will install the signs and paint crosswalks, has until June 30, 2024. WYDOT has no idea when the signs will be installed, and the crosswalks painted. WYDOT is maintenance paving for a couple of days. Ballinger stated that WYDOT is shorthanded and only has one person to drive the snowplow.

Lew Waldron updated the Council on the Carbon County Economic Development's Guns and Roses. They had 200 people attend and raised over \$30,000. They are considering having their next event in Baggs, Wyoming.

Hailey Cobb asked questions about the volunteer policy. The Council is asking for the minutes from the meetings and updates, in person or written, quarterly.

### **Reports:**

Maloney moved to approve the employee time sheets for September 23<sup>rd</sup> to October 6, 2023, seconded by Ferguson; motion carried.

Saenz stated that Mark Gillespie and Michelle Christopher helped her do the BOC sampling and the test came back good. Jared Humphreys came and cleaned the CIPs on both skids. Saenz has been showing the guys putting in the meters where they are located. She gave the Council a

NOTICE OF PROCEDURE

Town of Baggs  
October 10, 2023  
Page 2

quote for programing the MRI. Ferguson moved to approve the quote from Meurer Research to come and program the MRI, seconded by Maloney; motion carried.

Gail Mayer joined the meeting at 7:13 p.m.

Mayer moved to put the Water/Sewer/Maintenance report for September 2023 on file, seconded by Ferguson; motion carried.

Nelson stated that the Meter Replacement project is under way. He added a blow out valve on the school's lawn meter. The Gateway system installed went well and hope to have it up and running by the end of the week.

Nelson stated that the North Baggs and Town's vault will be starting on Monday, October 16, 2023.

Nelson stated that Rocky Mountain Sand and Gravel will be here next week.

Nelson stated that D & B Construction asked what the Town of Baggs wants to do with the old meters. Mayer moved to allow D & B Construction to dispose of the old meters, seconded by Ferguson; motion carried.

Foster stated she can scan in the invoices and attach them to the claims. She purchased a scanner for just that purpose. Mayer moved to put the Clerk report for September 2023 on file, seconded by Maloney, motion carried.

Mayer moved to put the Police report for September 2023 on file, seconded by Maloney; motion carried.

**Old Business:**

Ferguson moved to submit Specific Purpose Tax Requisition #8 in the amount of \$138,558.83, seconded by Mayer; motion carried.

**New Business:**

Ferguson moved to approve the bill presentation, paying 36 checks in the amount of \$173,058.05, seconded by Maloney; motion carried.

Ferguson moved to approve first reading of Ordinance #333 Dubois Telephone Exchange/Range Franchise, seconded by Maloney; motion carried.

Ferguson stated that at the meeting on October 6, 2023, they recommended hiring Ty Crawford and Dale Rodlun. Mayer moved to hire Ty Crawford and Dale Rodlun at \$19.00 per hour for 40 hours a week with benefits, seconded by Maloney; motion carried with Ferguson recusing.

**Adjournment:** Ferguson moved to adjourn the meeting at 7:33 p.m., seconded by Maloney; motion carried.

---

Mayor

---

Clerk