

NOTICE OF PROCEDURE

Town of Baggs

October 24, 2023

Call to Order: The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Mike McAllister, Shan D Ferguson, and Mark Maloney. Employees present were Carmen Saenz, Ty Crawford, and Alex Foster. Jon Nelson the Town's engineer was present. Visitors present were Earl Merrill with Rocky Mountain Sand & Gravel, Patrick Brady with Sundahl, Powers, Kapp & Martin, LLC, Caelee Criswell, Scott Allison, and AnnaMarie Waldron.

Approval of Agenda: Ferguson moved to approve the agenda as amended, seconded by McAllister; motion carried.

Approval of Minutes: Ferguson moved to approve the minutes from the special meeting on October 6, 2023, as presented, seconded by McAllister; motion carried. Maloney moved to approve the minutes from the regular meeting on October 10, 2023, seconded by Ferguson; motion carried.

Correspondence:

Mayor Howell read Gail Mayer resignation as council member. McAllister moved to accept Gail Mayer's resignation, seconded by Maloney, motion carried.

Mayor Howell stated that they had received several letters of interest to be on the council.

Maloney moved to go into executive session for personnel at 7:02 p.m. with Patrick Brady, seconded by Ferguson; motion carried. Ferguson moved to come out of executive session at 7:11 p.m., seconded by Maloney; motion carried. McAllister moved to approve the minutes from the executive session, seconded by Ferguson; motion carried. Mayor Howell stated that no action was taken in executive session.

Maloney moved to appoint Scott Allison to the council, seconded by Ferguson; motion carried.

Mayor Howell thanked the other applicants for putting in a letter of interest to be on the council. Scott Allison took the Oath of Office and joined the Council.

Visitors:

Patrick Brady introduced himself and that he would like to be the attorney for the Town of Baggs. McAllister moved to appoint Patrick Brady to represent the Town of Baggs as their attorney, seconded by Ferguson; motion carried.

Korey Thompson joined the meeting at 7:16 p.m.

Reports:

McAllister moved to approve the employee time sheets for October 7th to October 20, 2023, seconded by Maloney; motion carried.

Saenz stated that she has been showing Dale Rodlun and Ty Crawford how to do the rounds. She stated that D & B Construction installed the meter and will be back on November 1, 2023, to install the last 8 or 9 meters. Crawford took samples to Steamboat Springs and Craig, Colorado. Michelle Christopher and Britteny Foster helped to set up Rodlun and Crawford. A curb stop on Hummingbird Avenue would not work. Eli Allen with Baggs Testing and Rental came out and cleaned around the valves on Hummingbird Avenue. The curb stop will be replaced tomorrow, October 25, 2023. The starter in the Blue Ford went out. Rodlun installed a new starter. Saenz stated that they received a report that the fill station has brown water. They flushed the fill station. Allison moved to approve the Water/Sewer/Maintenance Oral Report for October 2023, seconded by McAllister; motion carried.

Nelson stated that the North Baggs Vault project is completed. Ferguson moved to allow Mayor Howell to sign the Certificate of Completion, seconded by Maloney; motion carried.

Nelson stated that they have 8 to 9 meters left to install. Neptune is working on the software issues. Nelson confirmed that D & B Construction will be here next Wednesday, November 1,

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2023. He also confirmed that the valve on Hummingbird Avenue will be repaired tomorrow, October 25, 2023.

Nelson stated that they will be doing surveying for pot holing for the Sewer Improvement Project. He stated that three of the four transmission switches are installed. Nelson stated that he is looking for a backup generator through a grant with Homeland Security.

AnnaMarie Waldron and Carmen Saenz left the meeting at 7:47 p.m.

Earl Merrill with Rocky Mountain Sand & Gravel stated that they are still waiting on materials. They are planning to start on Sunday, October 29, 2023, or Monday, October 30, 2023. Merrill asked about drainage on the Flamingo.

Earl Merrill left the meeting at 8:06 p.m.

Foster stated that the lawsuit that the Town of Baggs has joined needs the Town of Baggs to test for PFAS. She asked Michelle Christopher with WARWS about the testing. She asked Mark Pepper, the executive director of WARWS, he stated that it does require a baseline testing to begin. The test will cost about \$1,500 which will be reimbursed if detected. Brady asked if he could look it over first. McAllister moved to do the testing upon the approval of the attorney, Patrick Brady, seconded by Ferguson; motion carried. Foster stated that she will be having a compliance review on Friday, October 27, 2023, with USDA. She stated that the Specific Purpose Tax meeting will be tomorrow, October 25, 2023, and she requested that Jon Nelson attend the meeting to hear what the bonds counsel has to say about the extension of funds. Foster heard back from Ben Vance, the auditor. He will be sending her the financial to have her look over them. McAllister moved to approve the Clerk Oral report for October 2023, seconded by Maloney; motion carried.

Thompson stated that this month, October 2023, has been busy. He is working on a few open cases. Thompson stated that he is going to have to be creative on the traffic control. He stated that he is having issues with some equipment. Thompson stated that if anyone has concerns to please come talk to him. Allison moved to approve the Police Oral report for October 2023, seconded by McAllister; motion carried.

McAllister moved to put the Cash Report and Statements of Revenue and Expenditure for September 2023 on file, seconded by Ferguson; motion carried.

Old Business:

McAllister moved to approve the second reading of Ordinance #333 Dubois Telephone Exchange/Range Franchise, seconded by Maloney; motion carried.

New Business:

Ferguson moved to approve the bill presentation, paying 16 checks in the amount of \$35,680.08, seconded by McAllister; motion carried.

Jon Nelson, Ty Crawford, and Alex Foster left the meeting at 8:23 p.m.

Ferguson moved to go into executive session at 8:24 p.m. with Patrick Brady and Korey Thompson, seconded by Maloney; motion carried. Maloney moved to come out of executive session at 9:19 p.m., seconded by Ferguson; motion carried. McAllister moved to approve the minutes for the executive session, seconded by Allison; motion carried. Mayor Howell stated that no action was taken in executive session.

Adjournment: Ferguson moved to adjourn the meeting at 9:20 p.m., seconded by Maloney; motion carried.

Mayor

Clerk