

## NOTICE OF PROCEDURE

Town of Baggs

November 14, 2023

**Call to Order:** The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Scott Allison, and Mark Maloney. Employees present were Ty Crawford, and Alex Foster. Jon Nelson the Town's engineer was present. Visitors present were Earl Merrill with Rocky Mountain Sand & Gravel, Trevor Ballinger, and Lew Waldron.

The Pledge of Allegiance was led by Mayor Howell.

**Approval of Agenda:** Maloney moved to approve the agenda as amended, seconded by Allison; motion carried.

**Approval of Minutes:** Allison moved to approve the minutes from the regular meeting on October 24, 2023, seconded by Maloney; motion carried.

### **Correspondence:**

The Council received a letter from LSR Museum asking for an extension for their building permit at 255 Spruce Street. Allison moved to extend the permit for 60 days, seconded by Maloney; motion carried.

Shan D Ferguson joined the meeting at 7:03 p.m.

### **Visitors:**

Lew Waldron stated that the Carbon County Economic Development had asked him to be Vice-President. Currently, Waldron decided not to take the position and still be a representative for the Town of Baggs.

Waldron stated that the CARES would like to do a Christmas parade again this year. They would like to use the Town Hall for Santa Claus. The Cowboy Inn would like to provide chili by donation. They will allow the CARES to use their parking lot for a bonfire if the Town will not give out permits for food trucks. It was explained by the Council that the permits that the food trucks have now are good for a year, but the Council will not ask them to come. The parade will be on December 17, 2023.

### **Reports:**

Allison moved to approve the employee time sheets for October 21st to November 3, 2023, seconded by Ferguson; motion carried.

Charity Robidoux joined the meeting at 7:10 p.m.

Crawford stated that they have been working on the brown water issue. Crawford stated that the 90 elbow on the oxidation tank broke. He asked to purchase a new 90 elbow, fuses, and valves.

Allison moved to allow the Public Works to purchase the 90 elbow, fuses, and valves, seconded by Ferguson; motion carried. Ferguson asked that Public Works please notify residents as soon as possible if water will be turned off. Ferguson moved to put on file the

Water/Sewer/Maintenance Report for October 2023, seconded by Allison; motion carried.

Mark Maloney left at 7:27 p.m.

### **Visitors:**

Charity Robidoux asked the Council for permission to pursue grants for a walk path at Jebens Park. They all agreed that she can look for grants for the walk path.

### **Reports:**

Nelson updated the Council on the Sewer Improvement Project. The Sewer Improvement Project is 90% complete and they are waiting on the flow meter. He explained that the Town has a pump that was sent to Imperial Pumps. He recommends that the pump get fixed and installed. Ferguson moved to have the pump fixed, seconded by Allison; motion carried. Nelson showed the Council

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November 14, 2023

Page 2

the trash basket out of the lagoon lift station and asked if they can build or buy a new trash basket. The Council agreed that would be a good idea. Nelson presented Change Order #1 to core existing sanitary manhole. The existing outlet pipe found to be 4" in place of 8" as anticipated. Ferguson moved to approve Change Order #1 for an increase of \$5,700.00 to core existing sanitary manhole, seconded by Allison; motion carried. He asked about importing material for the Meadowlark Lift Station. The material on site is soggy and not very workable. Earl Merrill left the meeting at 7:48 p.m.

Nelson stated that the Little Rascal's antenna needs to be replaced. He will do it on Thursday, November 16, 2023. He asked how and where they want the antenna for North Baggs meter installed. They all discussed different ideas. D & B Construction had three meters that they could not get installed. Nelson can get D & B Construction to come back to install the meters if they are all ready to be installed on the same day. Nelson presented the invoice for D & B Construction for \$52,208.48. Ferguson moved to pay the D & B Construction invoice for \$52,208.48, seconded by Allison; motion carried. He asked if they wanted him to order mud plugs for the valves. Ferguson moved to have Nelson order 60 mud plugs, seconded by Allison; motion carried.

Mark Maloney rejoined the meeting at 8:20 p.m.

Ferguson moved to put the Clerk Report for October 2023 on file, seconded by Allison; motion carried.

Allison moved to put the Police Report for October 2023 on file, seconded by Maloney; motion carried.

### **Old Business:**

Mayor Howell opened the public hearing at 8:27 p.m. With there being no comments or complaints, Mayor Howell closed the public hearing at 8:28 p.m. Allison moved to approve the third reading and passing of Ordinance #333 Dubois Telephone Exchange/Range Franchise, seconded by Maloney; motion carried.

Mayor Howell stated that Patrick Brady recommended that the Council retract their motion on PFAS. Allison moved to retract the motion from the last meeting, October 24, 2023, to do the PFAS testing, seconded by Maloney; motion carried.

Ferguson moved to submit Specific Purpose Tax Requisition #9 for \$68,164.87, seconded by Allison; motion carried.

### **New Business:**

Ferguson moved to approve the bill presentation, paying 49 checks in the amount of \$98,839.94, seconded by Maloney; motion carried.

Mayor Howell opened the public hearing at 8:32 p.m. for Leonard and Deloris Hall's livestock permit. With there being no comments or complaints, Mayor Howell closed the public hearing at 8:32 p.m. Allison moved to approve Leonard and Deloris Hall's livestock permit for 9 chickens, 25 ducks, and 8 geese, seconded by Maloney; motion carried.

Mayor Howell opened the public hearing at 8:33 p.m. for Becka Evans' livestock permit. With there being no comments or complaints, Mayor Howell closed the public hearing at 8:34 p.m. Allison moved to approve Becka Evans' livestock permit for 2 horses and 3 goats, seconded by Ferguson; motion carried.

Ferguson moved to approve and pass Resolution 2023-10 Transfer of Funds FY2022-2023, seconded by Allison; motion carried.

**Adjournment:** Ferguson moved to adjourn the meeting at 8:35 p.m., seconded by Maloney; motion carried.

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Mayor

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Clerk