

NOTICE OF PROCEDURE

Town of Baggs

November 28, 2023

Call to Order: The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, Michael McAllister, Scott Allison, and Mark Maloney. Employees present were Ty Crawford, and Alex Foster. Jon Nelson the Town's engineer was present. Visitors present were Earl Merrill, Trevor Ballinger, Yvonne Johnson, Robert Huntington, and Lew Waldron.

Mayor Howell led the Pledge of Allegiance.

Approval of Agenda: Allison moved to approve the agenda as amended, seconded by Maloney; motion carried.

Approval of Minutes: Allison moved to approve the minutes from the regular meeting on November 14, 2023, seconded by Maloney; motion carried.

Visitors:

Yvonne Johnson, Director of Carbon County Economic Development gave an update on new board of directors and the quarterly report to the Council. She stated that RYANNE MIKESSELL will be taking the leadership program.

Rachel McAllister joined the meeting at 7:04 p.m.

Trevor Ballinger with WYDOT asked not to clean the aprons and that he be contacted if the aprons do need to be clean. He had no issues with the Town keeping the drains cleared out. He stated that Highway 70 might be closing over the mountain this coming weekend.

Reports:

McAllister moved to approve the employee time sheets for November 4th to November 17, 2023, seconded by Maloney; motion carried.

Crawford stated that he has been finding all the valves. They had classes with Michelle Christopher. Allison moved to accept the Water/Sewer/Maintenance oral report for November 2023, seconded by Maloney; motion carried.

Nelson stated that the D & B Construction will be coming back to finish a few things. Neptune inspected the Gateway system and it failed. Nelson will be working on it.

Lew Waldron left the meeting at 7:30 p.m.

Nelson stated that Rocky Mountain Sand & Gravel is a little ahead of schedule. The electrician will be here on Friday, December 1, 2023. Nelson stated that extension for contract time will be on a change order. Nelson asked the Council to ratify Mayor Howell signing Pay Application #1 for Rocky Mountain Sand & Gravel. Ferguson moved to ratify Mayor Howell signing the Pay Application #1 for \$235,457.50 for Rocky Mountain Sand & Gravel, seconded by Allison; motion carried.

Earl Merrill left the meeting at 7:40 p.m.

Nelson stated that he had a quote to replace the wireless on all lift stations for \$24,050.00. Mike moved to replace the wireless on all lift stations, seconded by Ferguson; motion carried.

Foster asked the Council if they will pay for Dale Rodlun's CDL physical. Allison moved to pay for Dale Rodlun's CDL physical, seconded by McAllister; motion carried. Foster stated that Dominion Energy is looking at running the gas line down the right of way of North Street from Lash Street to FFA facility. Maloney moved to accept the Clerk oral report for November 2023, seconded by Ferguson; motion carried.

McAllister moved to put on file the Cash Report and Statements of Revenue and Expenditure for October 2023, seconded by Maloney; motion carried.

Old Business:

Ferguson moved to ratify submitting Specific Purpose Tax Requisition #10 for \$289,348.20, seconded by Allison; motion carried.

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New Business:

Ferguson moved to approve the bill presentation, paying fifteen checks in the amount of \$29,912.30 and one check in the amount of \$3,552.16, seconded by Maloney; motion carried with Mayor Howell abstaining.

Mayor Howell asked to change liaisons over the Police Department and Public Works. His suggestion is that Scott Allison liaison over the Police Department and Michael McAllister over the Public Works. Ferguson moved to approve the reappointments of the Police Department and Public Works as Mayor Howell suggested, seconded by Maloney; motion carried.

Rachel McAllister, Ty Crawford, Trevor Ballinger, Yvonne Johnson, Robert Huntington, and Alex Foster left the meeting at 7:45 p.m.

Maloney moved to go into executive session for litigations, legal advice, and personnel at 7:45 p.m. with the Attorney Patrick Brady by phone, seconded by Ferguson; motion carried.

McAllister moved to come out of executive session at 8:45 p.m., seconded by Ferguson; motion carried. McAllister moved to approve the minutes from the executive session, seconded by Allison; motion carried. Mayor Howell stated that no action was taken in executive session.

Adjournment: Ferguson moved to adjourn the meeting at 8:55 p.m., seconded by Maloney; motion carried.

Mayor

Clerk