

NOTICE OF PROCEDURE

Town of Baggs

January 23, 2024

Call to Order: The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Michael McAllister, and Scott Allison. Employees present were Carmen Saenz and Alex Foster. The visitors present were Lew Waldron and Steve Quenzer.

Mayor Howell led the Pledge of Allegiance.

Approval of Agenda: Mayor Howell stated that Steve Quenzer with Dominion Energy would like to be added to the agenda under Visitors. Allison moved to amend the agenda as stated, seconded by McAllister; motion carried.

Approval of Consent Agenda: McAllister moved to approve the consent agenda, seconded by Allison; motion carried.

Visitors

Steve Quenzer with Dominion Energy stated that they will be extending the gas main on Lash Street down North Street to the LSRVS Ag Facility. They are hoping to start at the end of this week. They will close off the street and detour travel through Hunt Street or Locust Street. Steve Quenzer left the meeting at 8:10 p.m.

North Fork Engineering:

Foster stated that Jon Nelson was not able to make it to the meeting. She stated that Rocky Mountain Sand and Gravel had been here today and got the rail and trash basket installed at the lagoon. Foster stated that the quote the Council approved on November 28, 2023, was short one unit. She presented the Council with a quote for one unit, \$7,250.00. McAllister moved to approve the order of one Mission unit, seconded by Allison; motion carried. Foster stated that Charlie Brugger will be here Wednesday, January 31, 2024, weather permitting, to install the units.

Departments

Saenz stated that they have received the fuses and the oil rings. They ordered a valve for the compressor. She informed the Council that the water plant has a few violations. They will be working with Michelle Christopher to work on the reporting of the lead service lines inventory. Saenz stated that they are having issues with the drainage around the school. They would clear it and then the school would pile more snow and stuff in the same spot. She explained that the testing that ACZ Labs in Steamboat Springs, Colorado is so expensive. Christopher sent her information on Ag Labs in Laramie, Wyoming that can do the testing for free and it can be shipped to the lab. The Council asked her to see if they could do all the sewer samples. Foster stated that oxidation pipe never got reordered, so they ordered the pipe today. Foster presented the Council with the revenue and expenditures to date and showed them what she watches for and concerns on some line items.

Old Business:

McAllister moved to ratify submitting the Specific Purpose Tax #12 for \$8,485.49, seconded by Allison; motion carried.

New Business:

McAllister moved to approve the bill presentation, paying eighteen checks in the amount of \$234,403.10 from main checking, seconded by Allison; motion carried.

The Council discussed the North Baggs Water User Agreement and decided that they would like a workshop with North Baggs Water Users. They asked Foster to contact North Baggs Water Users and set up a time and day.

Carmen Saenz left the meeting at 8:25 p.m.

NOTICE OF PROCEDURE

January 23, 2024

Page 2

The Council discussed Credit Card and Travel Policies. They amended few things, adding in no alcohol and drugs and refer to the Personnel Policy, the mileage rates will be set with the Wyoming State Governor memorandum. Allison moved to approve Resolution 2024-01 Travel Policy and Resolution 2024-02 Credit Card Policy as amended, seconded by McAllister; motion carried.

McAllister moved to approve LSR Museum's site plan application on 255 Spruce Street, rebuilding of a Blacksmith shop, seconded by Allison; motion carried.

Adjournment: McAllister moved to adjourn the meeting at 8:41 p.m., seconded by Allison; motion carried.

Mayor

Clerk