

NOTICE OF PROCEDURE

Town of Baggs

April 23, 2024

Call to Order: The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, Scott Allison, and Mike McAllister. Employees present were Korey Thompson and Alex Foster. The visitor present were Trevor Ballinger and Bob Huntington.

Mayor Howell led the Pledge of Allegiance.

Approval of Agenda: Ferguson moved to approve the agenda as amended, seconded by McAllister; motion carried.

Approval of Consent Agenda: Allison moved to approve the consent agenda which included the regular meeting minutes of April 9, 2024, employee time sheets, cash report, statements of revenue and expenditure, clerk report, and accounts receivable, seconded by McAllister; motion carried.

Correspondence: Ferguson moved to donate \$50 to the LSRVS Yearbook, seconded by Allison; motion carried.

The Council received a letter of interest from Trevor Ballinger in becoming a Council member. Allison moved to appoint Trevor Ballinger to the Council, seconded by McAllister; motion carried. Trevor Ballinger took the Oath of Office and joined the Council.

North Fork Engineering:

Nelson stated that the Sewer Improvement project is completed. McAllister moved to allow Mayor Howell to sign the Certificate of Substantial Completion, seconded by Ferguson; motion carried. Allison moved to advertise the final payment in the Snake River Press, seconded by McAllister; motion carried.

Nelson and the Council discussed generators for the water plant and lift stations. It was agreed to pursue a grant with Homeland Security. Nelson stated that if the Council would like, that ITC Electrical out of Casper, Wyoming, to send three guys to investigate what is causing the brown outages for \$3,800.00. They will produce a plan to alleviate the problem. McAllister moved to have ITC Electrical come to Baggs to investigate the brown outages, seconded by Ferguson; motion carried.

Nelson and the Council discussed moving meters out of under some of the houses to meter pits. Bob Huntington left the meeting at 8:00 p.m.

Jon Nelson left the meeting at 8:11 p.m.

Departments

The Council went over the applicants for the Water/Sewer/Maintenance position. McAllister moved to hire Angela Pacheco for \$19 per hour, 40 hours a week, seconded by Ferguson; motion carried. The Council discussed hiring summer help.

Thompson stated that he has plenty of cases he is working on and has been plenty busy. His new portable radio is being programmed. He stated that he is working with probation and patrol. He is looking into a speed study and has researched speed signs.

Foster stated the importance of Public Officer Training for the Council. She asked if the Council was good at continuing with the eight mills levy. The Council was okay with the eight mills levy for the fiscal year 2024-2025. Mayor Howell stated that the foggiest needs to be calibrated and certified. McAllister stated that he can take it to Casper or Cheyenne.

Old Business:

Mayor Howell opened the public hearing at 8:41 p.m. With there being no comments or complaints, Mayor Howell closed the public hearing at 8:42 p.m. McAllister moved to approve the third reading and passing of Ordinance #334 Peddlers Permit Fee, seconded by Ballinger; motion carried.

NOTICE OF PROCEDURE

April 23, 2024

Page 2

New Business:

Allison moved to approve the bill presentation to pay seventeen checks in the amount of \$22,945.48 from the main checking and one check from the Emergency Victim's Fund in the amount of \$105.75, seconded by Ferguson; motion carried.

Mayor Howell opened the public hearing for a livestock permit at 8:43 p.m. With there being no comments or complaints, Mayor Howell closed the public hearing at 7:43 p.m. Allison moved to approve livestock permit for Stran and Rosin Weeldreyer for four sheep, seconded by Ferguson; motion carried.

Allison moved to approve the first reading of Ordinance #335 Appropriation FY 2024-2025, seconded by McAllister; motion carried.

McAllister moved to approve site plan application for Caelee Schulze at 425 Whippoorwill Drive for a fence, seconded by Ballinger; motion carried.

McAllister moved to approve a variance for setback of side yard from 10 feet to 1.5 feet for Eva Giron at 350 S. Miles Street, seconded by Ferguson; motion carried.

Allison moved to approve the renewal of annual WAM-JPIC health insurance for employees, leaving it the same with 80/20 split, seconded by Ferguson; motion carried.

Adjournment: Ferguson moved to adjourn the meeting at 8:47 p.m., seconded by Ballinger; motion carried.

Mayor

Clerk