

NOTICE OF PROCEDURE

Town of Baggs

June 25, 2024

Call to Order: The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, Scott Allison, Trevor Ballinger, and Mike McAllister. The employees present were Korey Thompson and Alex Foster. Town of Baggs' engineer, Jon Nelson, was present. The visitor present was Kambree Thompson. Mayor Howell led the Pledge of Allegiance.

Approval of Agenda: Allison moved to approve the agenda as presented, seconded by Ballinger; motion carried.

Approval of Consent Agenda: Allison moved to approve the consent agenda which included the regular meeting minutes of June 11, 2024, employee time sheets for June 1–14, 2024, clerk report for June 2024, cash report for May 2024, statements of revenue and expenditure for May 2024, and accounts receivable, seconded by McAllister; motion carried.

North Fork Engineering – Jon Nelson: Nelson stated that he came over last week and fixed the leak at the school. He stated that the Town has about \$153,000 left to spend of the Specific Purpose Tax funds. He recommended that the Council save around \$40,000 for matching funds for the generator project. He asked if the Council would like to start moving meter pits from under the homes with the remainder of the Specific Purpose Tax funds. The Council asked if the money could be used for the fill station instead. Nelson stated to write a letter to the Specific Purpose Tax Board and ask to make sure it is an approved expenditure. The Council will hire a contractor to put in two-meter pits and move the Little Rascal Preschool's meter inside the building. Nelson will order the meter pits and curb stop.

Departments

The Council would like more quotes on the fill station retrofit card reader. Nelson will get the quotes. Foster presented a quote for tank cleaning but is waiting on another quote.

Thompson stated that the outages were also causing trouble with the camera system. He has been continually busy during June. Thompson asked what the Council would like for projects or programs to spend his budget on for the end of year. The Council felt that it was too late to spend the budget, and everyone was told at the budget workshop to have spending done by the middle of June 2024. Thompson brought up a drone class. Allison told him that there is a WYDOT class in Cheyenne for drones. The Council were not interested in drones being used in Baggs.

Foster stated that she had contacted Business Radio Licensing about the FCC license. It was for Public Works when they used to use radios. Foster stated that to have Business Radio Licensing cancel the license it would cost \$50. She contacted the FCC about the license, and they suggested letting it expire in March 2025. Foster asked if she could void check #24054 to Business Radio Licensing and the Council agreed. Foster asked if they could be closed on July 5th. Carbon County is closed and with paid holiday. The Council had no problem with being closed on July 5th but no holiday pay.

Old Business:

Foster requested that the public hearing wait until the next meeting since purchases are still being made on this budget. McAllister moved to approve the third reading of Ordinance #335 2024-2025 Appropriation, seconded by Ferguson; motion carried.

Mayor Howell opened the public hearing for Ordinance #336 2024-2025 Wages at 7:47 p.m. With there being no comments or complaints, Mayor Howell closed the public hearing at 7:47 p.m. Ballinger moved to approve and pass the third reading of Ordinance #336 2024-2025 Wages, seconded by Ferguson; motion carried.

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New Business:

Ferguson moved to approve the bill presentation as presented to pay twenty-one checks and electronic checks in the amount of \$57,982.71 from the main checking and one check in the amount of \$155.00 from the Emergency Victims fund checking, seconded by McAllister; motion carried with Mayor Howell recusing himself from H.B. Lee Construction check.

McAllister moved to approve and pass Resolution 2024-04 Sewer Rates, seconded by Ferguson; motion carried.

Ferguson moved to approve and pass Resolution 2024-05 Water Rates, seconded by McAllister; motion carried.

Adjournment: Ferguson moved to adjourn the meeting at 7:49 p.m., seconded by Ballinger; motion carried.

Mayor

Clerk