

## NOTICE OF PROCEDURE

Town of Baggs  
October 22, 2024

**Call to Order:** The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor, Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, Trevor Ballinger, and Mike McAllister. The employee present was Alex Foster. The Town of Baggs' Engineer, Jon Nelson was present. The visitor present was Yvonne Johnson.

Mayor, Matt Howell, led the Pledge of Allegiance.

**Approval of Agenda:** Ballinger moved to approve the agenda as amended, seconded by Ferguson; motion carried.

**Approval of Consent Agenda:** Ferguson moved to approve the consent agenda which included the regular meeting minutes of October 8, 2024, employee time sheets for October 5 - 18, 2024, Clerk Report for October, 2024, Accounts Receivable for October 17, 2024, Cash Report and Statements of Revenue and Expenditures for September 2024, seconded by Ballinger; motion carried.

**Correspondence:** The Council received an email about the WAM-WCCA Energy Lease Program. The Council and Jon Nelson discussed if the replacement of a wall would qualify for the program. The Council asked Foster to call and see if it would.

**Visitors:** Yvonne Johnson, director of Carbon County Economic Development, thanked the Council for attending their annual meeting in Savery, WY. She stated that the Leadership Carbon County 2025 will be starting January 9, 2025. Johnson stated that they are hiring a consultant firm, and they will be having a meeting on November 20, 2024, and will be touring parts of the Carbon County. She suggested that the Council think about attending to give their opinions of what there is to do in their community.

Yvonne Johnson left the meeting at 7:32 p.m.

**North Fork Engineering – Jon Nelson:** Nelson stated that Plus Electric came today to install the motor savers. He stated that he replaced the saddle on the fill station. It had a small leak, so AquaFlow sent another saddle. Nelson checked the fill station before the meeting, and it was not leaking. He will return the saddle to AquaFlow. The Council and Nelson discussed the meter for Little Rascals and Nelson will contact someone to move the meter. The Council discussed with Nelson about the Town Hall parking lot and the drainage issue. Nelson will come over and shoot evaluation and produce a plan.

Jon Nelson left the meeting at 7:52 p.m.

### **Departments**

Foster stated that Public Works are flushing hydrants. Jared Humphreys was here on Monday and installed the turbidimeters. Mayor Howell asked Ballinger if it would be all right to install a new pole at Locust and Hwy 789. Ballinger stated that it would be all right to install the new pole. Mayor Howell asked the Council about having the ag department at the school to make hydrant guards. The council agreed to see if the ag department would make the town hydrant guards. The Council discussed the drainage issues around Maple Street and Meeker Street. They agreed to order the pipe. They discussed cleaning of the culverts and places where the Perma zyme was disturbed.

No report for the Police Department.

The Council discussed putting a lien on property. Foster will forward an email from the attorney to the Council so they can decide what avenue that they want to pursue. After discussion, the Council agreed to put up the extra flooring for sale.

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**Old Business:**

McAllister moved to approve the second reading of Ordinance #337 Site Plan Approval Amended, seconded by Ferguson; motion carried.

McAllister moved to approve the second reading of Ordinance #338 Variances Amended, seconded by Ballinger; motion carried.

McAllister moved to approve the second of Ordinance #339 Camping Prohibited Amended, as amended, seconded by Ballinger; motion carried.

**New Business:**

Ferguson moved to approve the bill presentation as presented to pay 13 checks and electronic checks in the amount of \$26,603.87 from the main checking, seconded by Ballinger; motion carried.

Ferguson moved to approve Juan Vargas' site plan application for storage/chicken coop shed at 54 Lash Street, seconded by McAllister; motion carried.

**Adjournment:** Ferguson moved to adjourn the meeting at 8:34 p.m., seconded by Ballinger; motion carried.

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Mayor

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Clerk