

## NOTICE OF PROCEDURE

Regular Meeting

Town of Baggs

April 22, 2025

**Call to Order:** The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor, Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, Trevor Ballinger, Jacob Dana, and Mike McAllister. Employees present was Alex Weber. The visitors present were Jezria Latham, Sarah Barber, AnnaMarie Waldron, and Lil Hedges.

Mayor, Matt Howell, led the Pledge of Allegiance.

**Approval of Agenda:** Ferguson moved to approve the agenda as presented, seconded by Dana; motion carried.

**Approval of Consent Agenda:** Ballinger moved to approve the consent agenda which included the regular meeting minutes of April 8, 2025, employee time sheets for April 5 – 18, 2025, Water/Sewer/Maintenance Report for March 2025, Accounts Receivable, Cash Report and Statements of Revenue and Expenditure for March 2025; seconded by Ferguson; motion carried.

### **North Fork Engineering:**

Weber stated that Jon Nelson had sent a quote for parts for the Osborne Lift Station. McAllister moved to order the parts for the Osborne Lift Station, seconded by Ballinger; motion carried.

### **Departments:**

McAllister state that the Town should advertise for a Public Works Director with licenses. He suggested that it might mean raising rates to get someone that is qualified. Barber stated that they need to get the application completed for the Lagoon discharging permit. She asked about a meter in the lift station at the lagoon, if it was an intake meter. No one was sure what the meter was for. Barber asked about jetting the sewer line behind the post office. McAllister mentioned that the fire hydrant by the water plant needs to be fixed. Barber said that she will make some calls. Weber asked about calibrating the mosquito fogger. Barber will check to see if someone is going from LSRV Mosquito Control and could take the town's fogger.

Weber presented the employees health insurance for renewal. Ferguson moved to renew the WAM-JPIC health insurance same as last year, seconded by McAllister; motion carried. The Council decided to do the budget workshop on May 6, 2025, at 6:00 p.m.

### **New Business:**

Ferguson moved to approve the bill presentation as presented to pay twenty checks and electronic checks in the amount of \$26,635.99 from the main checking, seconded by Ballinger; motion carried.

Mayor Howell opened the public hearing for all livestock permits at 7:53 p.m. With there being no complaints or comments, Mayor Howell closed the public hearing at 7:54 p.m. McAllister moved to approve Svea Jensen's livestock permit for two chickens, Jerika Jones' livestock permit for twelve chickens, and Stran and Rosin Weeldreyer's livestock permit for four sheep, seconded by Ferguson; motion carried.

Dana moved to approve the replatting and subdividing of Assisted Care Facility's lot located at 15 Lash Street, seconded by Ballinger; motion carried.

AnnaMarie Waldron, Lil Hedges, and Jezria Latham left the meeting at 8:00 p.m.

McAllister moved to ratify approving Carbon County Fire Protection District Mineral Royalty Grant application, seconded by Ballinger; motion carried.

**Adjournment:** Ferguson moved to adjourn the meeting at 8:00 p.m., seconded by Ballinger; motion carried.

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Mayor

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Clerk