

## NOTICE OF PROCEDURE

Regular Meeting  
Town of Baggs  
June 24, 2025

**Call to Order:** The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor, Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, Jacob Dana, and Trevor Ballinger. The employees present were Cheyenne Faris and Alex Weber. The visitors present were JD and Angel Etter.

Mayor, Matt Howell, led the Pledge of Allegiance.

**Approval of Agenda:** Ballinger moved to approve the agenda as presented, seconded by Dana; motion carried.

**Approval of Consent Agenda:** Ferguson moved to approve the consent agenda which included the regular meeting minutes of June 10, 2025, regular meeting, employee time sheets for May 31 – June 13, 2025, Water/Sewer/Maintenance Report for June 2025, Accounts Receivable, Cash Report for May 2025 and Statements of Revenue and Expenditure for May 2025; seconded by Ballinger; motion carried.

### **Correspondence:**

The Council received a thank you note from the Baggs Senior Citizens.

### **New Business:**

The Council discussed JD Etter's livestock permit with pigs. Etter had letters from all their neighbors that surround them stating that they were all right with pigs. Weber explained that she had not advertised the livestock permit since the ordinance was clear no pigs one hundred yards from residents that were over three months old. The Council discussed that if they can revoke a livestock permit that they should have the right to approve a livestock permit. They discussed changing the ordinance to include pigs. Mayor Howell opened the public hearing at 7:18 p.m. With there being no complaints or comments, Mayor Howell closed the public hearing at 7:18 p.m. Ferguson moved to approve JD Etter's livestock permit for forty chickens, three ducks, and two pigs, seconded by Ballinger; motion carried. The Council stated that Weber can advertise for Etter's livestock permit and if any complaints or comments are received, the Council will discuss them at their next meeting on July 8, 2025.

Dana moved to approve James Etter's site plan for a fence and sheds, seconded by Ferguson; motion carried.

Angel and JD Etter left the meeting at 7:21 p.m.

### **Departments:**

Faris stated that Charlie Brugger came and worked on the North lift station. It is working. She stated that Walter with Plus Electric came and installed the blower at the lagoon. They got the sprinklers working at the park. Faris gave the Council a quote from Hach for turbidimeters and a colorimeter. Ferguson moved to accept the quote and order the turbidimeters and a colorimeter, seconded by Dana; motion carried.

### **Old Business:**

Mayor Howell opened the public hearing for Ordinance #341 FY 2025-26 Budget at 8:11 p.m.

Mayor Howell closed the public hearing at 8:11 p.m. Ferguson moved to approve the third reading of Ordinance #341 FY 2025-26 Budget, seconded by Ballinger; motion carried.

Mayor Howell opened the public hearing for Ordinance #342 FY 2025-26 Wages at 8:12 p.m.

Mayor Howell closed the public hearing at 8:12 p.m. Dana moved to approve the third reading of Ordinance #342 FY 2025-26 Wages, as presented, seconded by Ferguson; motion carried.

Ballinger moved to approve second reading of Ordinance #343 Amending Ordinance 2.08.010, as amended, seconded by Dana; motion carried.

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**New Business:**

Ferguson moved to approve the bill presentation as presented to pay sixteen checks and electronic checks in the amount of \$46,010.63 from the main checking, seconded by Dana; motion carried with Mayor Howell abstaining.

Mayor Howell opened the public hearing for Rose Jessop's livestock permit at 8:16 p.m. With there being no complaints or comments, Mayor Howell closed the public hearing at 8:18 p.m.

Dana moved to approve Rose Jessop's livestock permit for two chickens, seconded by Ballinger; motion carried.

Mayor Howell opened the public hearing for Sally Vargas's livestock permit at 8:18 p.m. With there being no complaints and comments, Mayor Howell closed the public hearing at 8:20 p.m.

Ballinger moved to approve Sally Vargas' livestock permit for fifteen chickens and two ducks, seconded by Ferguson; motion carried.

Ferguson moved to approve Resolution 2025-03 Personnel Policy amended, seconded by Dana; motion carried.

The Council discussed the water and sewer rates increase. They decided to table it until next meeting on July 8, 2025.

**Adjournment:** Ferguson moved to adjourn the meeting at 8:48 p.m., seconded by Ballinger; motion carried.

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Mayor

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Clerk