

NOTICE OF PROCEDURE

Regular Meeting
Town of Baggs
October 14, 2025

Call to Order: The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor, Matt Howell.

Roll Call: Council members present were Matt Howell, Jacob Dana, and Mike McAllister. Employees present were Alex Weber and Cheyenne Faris. The visitors present were Carbon County Sheriff, Alex Bakken, Callay Danford and Tracy Herold. Mayor, Matt Howell, led the Pledge of Allegiance.

Approval of Agenda: Dana moved to approve the agenda as presented, seconded by McAllister; motion carried.

Approval of Consent Agenda: McAllister moved to approve the consent agenda which included the regular meeting minutes of September 9, 2025, employee time sheets for September 6 – October 3, 2025, Water/Sewer/Maintenance Report for August 2025, Clerks report – September 2025, Accounts Receivable as of September 18, 2025, Cash Report and Statements of Revenue and Expenditures for August 2025; seconded by Dana; motion carried. Hailey Cobb joined the meeting at 7:01 p.m.

Correspondence:

McAllister moved to accept Chaunce Criswell's resignation as the Town of Baggs representative on the Valley Community Center Joint Powers Board, seconded by Dana; motion carried.

The Council received a letter of interest from Chris Kitchen as a Town of Baggs representative on the Valley Community Center Joint Powers Board. Callay Danford stated that Valley Community Center Joint Powers Board has not had full board for months and recommended Chris Kitchen. Dana moved to accept Chris Kitchen as the Town of Baggs representative on the Valley Community Center Joint Powers Board, seconded by Mayor Howell, motion carried with McAllister voting nay.

Callay Danford and Hailey Cobb left the meeting at 7:09 p.m.

Visitors:

Sheriff Alex Bakken explained that the Sheriff's office has cut four positions in the last few years due to budget cuts. The council's biggest concern is the traffic. Sheriff Bakken and the Council discussed doing a memorandum of understanding with the Sheriff's office for traffic control. The Council will discuss the MOU at their next meeting on October 28, 2025, and what they would want from the sheriff's office, such as hours and days. Sheriff Alex Bakken left the meeting at 7:46 p.m.

Old Business:

Mayor Howell opened the public hearing for Ordinance #344 Amending Livestock Permits at 7:47 p.m. Tracy Herold asked does the Council want ungelded male animals in the Town of Baggs. The Council discussed allowing ungelded male animals. Mayor Howell closed the public meeting at 8:08 p.m. McAllister moved to amend, approve, and pass third reading of Ordinance #344 Amending Livestock Permits adding sex of mammals and that the ungelded males animals are subject to refusal by the Council to be in the Town of Baggs, seconded by Dana; motion carried.

Tracy Herold left the meeting at 8:09 p.m.

Departments:

Faris stated that the membrane has been shipped for an autopsy. They have received the air dryer for the compressor and Jared will install it next time he is here. She stated that Action Service was here, and they cut the root ball out of the sewer main in Cedar Plaza without anyone from Public Works present. She stated that Yampa Valley Electric installed three phases and new connections at the lagoon to see if that helps with the blower. Faris stated that she had attended

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the water conference in Glenrock, Wyoming. They have been flushing hydrants. She stated that a sensor needs to be replaced at the lagoon because a wrong cap was ordered and tried to install it and it must of cause it to leak into the sensor. The Council agreed that a sensor must be ordered and from now on Jared Humphreys must do the ordering of parts.

Cheyenne Faris left the meeting at 8:45 p.m.

Weber stated that there are four applications for the maintenance position. The Council wants to have the whole council look at the applications and decide when and who will do the interviews.

Old Business:

McAllister moved to approve submitting Specific Purpose Tax requisition #25 for \$2,676.25, seconded by Dana; motion carried.

New Business:

McAllister moved to approve the bill presentation as presented to pay sixty checks and electronic checks in the amount of \$51,398.70 from the main checking, seconded by Dana; motion carried.

Mayor Howell opened the public hearing for CCSD #1's livestock permit at 9:19 p.m. Mayor Howell closed the public hearing at 9:19 p.m. McAllister moved to approve the CCSD #1's livestock permit for eight pigs, eight goats, eight sheep and ten cows pending on fence repair at 400 W North Street, seconded by Dana; motion carried.

Dana moved to approve Cesar Rios' site plan application for a fence at 280 N Penland Street, seconded by McAllister; motion carried.

Adjournment: Dana moved to adjourn the meeting at 9:22 p.m., seconded by McAllister; motion carried.

Mayor

Clerk