

NOTICE OF PROCEDURE

Regular Meeting

Town of Baggs

September 9, 2025

Call to Order: The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor, Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, Jacob Dana, and Trevor Ballinger. Employees present were Alex Weber and Cheyenne Faris. The visitors present were Floydene Orchard, Rachel McAllister, Angel Brissette, and JD Etter.

Mayor, Matt Howell, led the Pledge of Allegiance.

Approval of Agenda: Dana moved to approve the agenda as amended, seconded by Ballinger; motion carried.

Approval of Consent Agenda: Ferguson moved to approve the consent agenda which included the regular meeting minutes of August 26, 2025, employee time sheets for August 23 – September 5, 2025, Clerks report – August 2025, and August 20, 2025, Livestock Permit Workshop minutes; seconded by Dana; motion carried.

Cindy Medrano joined the meeting at 7:03 p.m.

Correspondence:

Dana moved to accept Hayden Smith's resignation, seconded by Ferguson; motion carried. The Council instructed Weber to advertise for a maintenance position up to \$24 per hour.

Mayor Howell received an email from Sheriff Alex Bakken to tell him that they are interested in doing an MOU with the Town of Baggs. The Council would like Sheriff Bakken to meet with them at their next meeting, September 23, 2025.

Visitors:

Cindy Medrano stated that the Valley Community Center had requested CARES to sale beer at their Street Dance on September 20, 2025. She asked the Council if that will be all right with the Town of Baggs. The Council had no issues with CARES selling beer at the VCC Street Dance, they will need to get the permit.

Cindy Medrano and Rachel McAllister left the meeting at 7:10 p.m.

Departments:

Faris stated that Yampa Valley Electric came and fixed the loose wire at the lagoon. Faris and the Council discussed the Plus Electric bill compared to their quote. The bill from Plus Electric was higher than their quote and exhaust fans were not installed. Mayor Howell will contact Plus Electric.

Cheyenne Faris left the meeting at 7:34 p.m.

Weber stated that she has submitted the financial report to the Department of Audit. Amy Feldmann is working on the self-audit. Weber presented a pump track, and a half pike jump with quotes for each to the Council. The Council discussed the pump track, and Dana will contact American Ramps with some questions about the material and how wide is the track.

Old Business:

Weber stated the changes that were made to the livestock ordinance at the last meeting. Floydene Orchard asked about the setback for the livestock from neighboring properties. The Council discussed the setbacks and decided that a 3-foot setback for all livestock except for fowls.

Ferguson moved to approve second reading as amended adding 3-foot setback from properties lines for all livestock except for fowls, seconded by Ballinger; motion carried.

Angel Brissette, JD Etter, and Floydene Orchard left the meeting at 8:30 p.m.

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New Business:

Ferguson moved to approve the bill presentation as presented to pay twenty-eight checks and electronic checks in the amount of \$20,842.42 from the main checking and one check in the amount of \$202.59 from the Emergency Victims Fund, seconded by Ballinger; motion carried. Mayor Howell opened the public hearing for Sally Vargas' livestock permit at 8:32 p.m. Ferguson met with Sally Vargas and said that there were more than ten chickens. Ferguson asked Vargas to let the clerk's office know the correct amount chickens there are before the council meeting on September 9, 2025. Weber stated that they did not hear from Vargas of how many chickens there are. Mayor Howell closed the public hearing at 7:33 p.m. Ferguson moved to deny Sally Vargas' livestock permit for ten chickens and chickens are to be removed from the Town of Baggs by the next council meeting on September 23, 2025, seconded by Dana; motion carried.

Adjournment: Ferguson moved to adjourn the meeting at 8:45 p.m., seconded by Dana; motion carried.

Mayor

Clerk