

NOTICE OF PROCEDURE

Regular Meeting

Town of Baggs

November 25, 2025

Call to Order: The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor, Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, Jacob Dana, Trevor Ballinger, and Mike McAllister. Employees present were Alex Weber and Cheyenne Faris. Mayor, Matt Howell, led the Pledge of Allegiance.

Approval of Agenda: Ballinger moved to approve the agenda as presented, seconded by Dana; motion carried.

Approval of Consent Agenda: Ferguson moved to approve the consent agenda which included the regular meeting minutes of October 28, 2025, employee time sheets for October 18 - November 14, 2025, Accounts Receivable as of November 20, 2025, Cash Report and Statements of Revenue and Expenditures for October 2025; seconded by Dana; motion carried.

Visitors:

McAllister moved to approve the MOU with the Sheriff's office and allowed Mayor Howell to sign the MOU, seconded by Ballinger; motion carried.

Departments:

Faris stated that SCADA needs to be updated. She stated that the chlorine levels have been all over the place. They are hoping that cleaning the lines will help. Faris told the Council that there is a leak behind 155 Meeker Street on the town's side. They will be fixing it on Friday, November 28, 2025. The Council and Faris discussed and decided that if anyone wants a tour of the water plant that they schedule at clerk's office. They went over the autopsy report for the membrane.

Weber updated the Council on the Carbon County Council of Government meeting on November 19, 2025. Lenny Layman shared the new program that Carbon County Emergency Management is working on. CCCOG discussed the libraries being cut in Carbon County and looking for ideas to be able to keep all the libraries.

New Business:

Ferguson moved to approve the bill presentation as presented to pay forty-five checks and electronic checks in the amount of \$35,961.91 from the main checking, seconded by Dana; motion carried.

Dana moved to approve Mireya Giron's variance application for a mobile home older than twenty years to be brought into the Town of Baggs.

Ferguson moved to approve the Christmas bonuses for the employees as presented, seconded by Ballinger; motion carried.

Adjournment: Ferguson moved to adjourn the meeting at 8:27 p.m., seconded by Ballinger; motion carried.

Mayor

Clerk