

NOTICE OF PROCEDURE

Regular Meeting
Town of Baggs
January 13, 2026

Call to Order: The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor, Matt Howell.

Roll Call: Council members present were Matt Howell, Michael McAllister, Shan D Ferguson, and Trevor Ballinger. Employees present were Samantha Siller and Alex Weber. Visitors present were Jon Nelson, Eva Giron, and Nidia Giron.

Mayor, Matt Howell, led the Pledge of Allegiance.

Approval of Agenda: Ferguson moved to approve the agenda as amended, adding Eva Giron and Nidia Giron under Visitors, seconded by Ballinger; motion carried.

Approval of Consent Agenda: McAllister moved to approve the consent agenda which included the regular meeting minutes of December 23, 2025, employee time sheets for December 13-26, 2025, and Clerks Report for December 2025, seconded by Ferguson; motion carried.

Visitors:

Eva Giron asked the Council if it would be all right to have an electric pole moved to the property line at 480 Whippoorwill Drive to allow for more parking. Ferguson moved to allow Eva Giron to have the pole moved to the property line, seconded by Ballinger; motion carried.

Nidia Giron is putting a food truck on 25 S Penland Street. She was wondering if it was all right if customers parked on Penland Street. The Council had no problem with parking on Penland Street.

Eva Giron and Nidia Giron left the meeting at 7:12 p.m.

North Fork Engineering – Jon Nelson

Jon Nelson met with Sarah Barber, contract backup operator, to discuss the EPA administrative order of disinfection of byproducts. It could be pretreatment- sludge removal, dosing, or the filtration -adding more filters or upgrading filters. The administrative order put the Town of Baggs in better position to get state funding. The State Revolving Fund (SRF) has a Need Survey that needs to be submitted as soon as possible if the Council wants to pursue the grant for funding. McAllister moved to have Jon Nelson submit the Need Survey, seconded by Ballinger; motion carried. Siller asked about doing jar testing throughout the process of treating water to see where the problem lies. The Council thought that would be a good start.

Sarah Barber joined the meeting at 7:39 p.m.

The Council and Nelson discussed the lead survey.

Departments:

Siller stated that the actuator was installed and electrical hooked up. The heater in the raw building is working. She mentioned that the roof is leaking between the office and the water plant. Barber stated that she had found out who put the blowers in at the lagoon, Aslan Construction. She will contact them and see if they can answer questions about the blowers.

McAllister mentioned that he ordered two loads of road base. Barber stated that the sewer discharging permit is on its third week of advertising and then will be approved by DEQ. Barber stated that she has her Water Level 3. The Council discussed the quotes on lighting at the water plant. It was decided that to wait and budget for the lighting. Barber stated that it may be helpful to have Yampa Valley Electric do an energy audit.

Sarah left the meeting at 8:42 p.m.

Samantha Siller left the meeting at 8:43 p.m.

New Business:

Ferguson moved to approve the bill presentation as presented to pay forty-three checks and electronic checks in the amount of \$102,398.52 from the main checking, seconded by Ballinger; motion carried with Mayor Howell abstaining.

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Ferguson moved to approve the 2026 Mayoral Appointments, seconded by McAllister; motion carried. SEE ATTACHMENT

Adjournment: Ballinger moved to adjourn the meeting at 9:05 p.m., seconded by McAllister; motion carried.

Mayor

Clerk