

NOTICE OF PROCEDURE
Regular Meeting
Town of Baggs
January 27, 2026

Call to Order: The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor, Matt Howell.

Roll Call: Council members present were Matt Howell, Michael McAllister, Shan D Ferguson, Jacob Dana, and Trevor Ballinger. Employees present were Cheyenne Faris and Alex Weber. Visitor present was JP Ely with Ely Law Firm.

Mayor, Matt Howell, led the Pledge of Allegiance.

Approval of Agenda: Dana moved to approve the agenda as amended, adding letters of interest as attorney for the Town of Baggs under Correspondence, seconded by Ferguson; motion carried.

Approval of Consent Agenda: McAllister moved to approve the consent agenda which included the regular meeting minutes of January 13, 2026, employee time sheets for December 27, 2025 – January 23, 2026, Accounts Receivable as of January 22, 2026, Cash Report and Statements of Revenue and Expenditure for December 2025, seconded by Ballinger; motion carried.

Correspondence: The Council has received two letters of interest in becoming the Town's attorney, Mike Roberts with Erickson and Roberts and JP Ely with Ely Law Firm. McAllister moved to go with JP Ely with Ely Law Firm as the Town of Baggs' attorney, seconded by Ferguson; motion carried.

Departments:

Faris stated that she had a quote for the blowers at the lagoon for \$2000 from TriplePoint to evaluate the blower issues. McAllister moved to approve the quote from TriplePoint of \$2000 to evaluate the blower issues, seconded by Ballinger; motion carried. Faris stated that EPA regulations require that four quarterly samples be taken as part of the initial monitoring. DEQ will have contractor come out Baggs to take the samples and pay for the analysis. Faris stated that they have filled out the form for this service. She stated that the injector quill was installed. Faris stated that the electricity at the water plant was not working on Monday, February 26, 2026. Yampa Valley Electric found a burned jumper cable behind the homes on Riverview. She stated that the sensor in the Clearwell is having issues.

Cheyenne Faris left the meeting at 7:56 p.m.

McAllister moved to hire Adam Bertholf for the part-time maintenance position at \$22 per hour up to 30 hours per week, seconded by Ballinger; motion carried with Ferguson abstaining.

New Business:

Ferguson moved to approve the bill presentation as presented to pay seventeen checks and electronic checks in the amount of \$13,426.17 from the main checking, seconded by McAllister; motion carried.

JP Ely and Alex Weber left the meeting at 8:10 p.m.

Dana moved to got into executive session for personnel at 8:11 p.m., seconded by Ballinger; motion carried. Dana moved to come out of executive session at 8:22 p.m., seconded by Ballinger; motion carried. Ballinger moved to approve the minutes from the executive session, seconded by Dana; motion carried. Mayor Howell stated that no action was taken in executive session.

Adjournment: Ferguson moved to adjourn the meeting at 8:23 p.m., seconded by Dana; motion carried.

Mayor

Clerk