

NOTICE OF PROCEDURE

Regular Meeting

Town of Baggs

December 9, 2025

Call to Order: The regular meeting of the Baggs Town Council was called to order at Baggs Town Hall at 7:00 p.m. by Mayor, Matt Howell.

Roll Call: Council members present were Matt Howell, Shan D Ferguson, Jacob Dana, and Trevor Ballinger. Employees present were Alex Weber and Cheyenne Faris. Mack Robidoux with the Baggs Fire Department was present.

Mayor, Matt Howell, led the Pledge of Allegiance.

Jared Humphreys joined the meeting by phone at 7:01 p.m.

Departments:

Jared Humphreys informed the Council that a valve was stuck open and flooded the pretreatment in the drain channel. With all the water, it fried the actuator. He got a quote for the actuator is \$1,140.00 and needs to be replaced right away. He would like a level sensor for the clear well but did not have a quote. He stated that the plant needs new check valves and the quotes he had were from \$12,000 to \$17,000.

Michael McAllister joined the meeting at 7:11 p.m.

Humphreys would like to have two new water pumps for the raw building budgeted. He explained that chlorine transmission line needs an injection quill. The quote he got for the injection quill is \$1,781.71. McAllister asked about the pressure being high according to the autopsy on the membrane. Humphreys stated that he wants to talk to someone that did the autopsy to go over the autopsy report. He will call WesTech to see if they can come and check the SCADA and the pressure to see if it is set correctly. He stated that the company, Creston, who took part of the salt chlorine generator, want to come to do a clean up and tie everything in correctly. The Council asked Humphreys to have Creston send an email stating exactly what their plans are.

Jared Humphreys left the meeting at 7:45 p.m.

Approval of Agenda: Dana moved to approve the agenda as amended adding Specific Purpose Tax Requisition #26 to old business, seconded by Ballinger; motion carried.

Cheyenne Faris left the meeting at 7:49 p.m.

Approval of Consent Agenda: Ferguson moved to approve the consent agenda which included the regular meeting minutes of November 25, 2025, employee time sheets for November 15-28, 2025, and Clerks' report for November 2025, seconded by Dana; motion carried.

Departments:

Dana moved to approve ordering the actuator and the injection quill, seconded by Ballinger; motion carried. Ferguson moved not to pay for contractor's continuing education, seconded by McAllister; motion carried.

Weber asked the Council if they want to have the next meeting on December 23, 2025. They agreed that they want to have the meeting on December 23, 2025. The Council discussed having a Christmas party for employees and council. They asked Weber to contact the Cowboy Inn and schedule the Christmas party for December 19th.

The Council received from Mack Robidoux a letter from Michaela Cloutier and new by-laws which will have to be approved by the Baggs Fire Department, looked over by an attorney, and approved by the Council. The Council discussed with Robidoux the fire department's current by-laws. It was explained that the Council has not voted on giving WY Retirement to the fire department, it was just discussed. Robidoux explained that hardly no one shows up for meetings or trainings so a majority may not be eligible for WY Retirement. The Council advised that the fire department needs to go by their by-laws that are currently in place, and they need to take correct minutes and have majority members to have a meeting.

Mack Robidoux left the meeting at 8:58 p.m.

NOTICE OF PROCEDURE

December 9, 2025

Page 2

Old Business:

Dana moved to go ahead with the pump track for the park, seconded by Ballinger; motion carried. The Council discussed other bike trails that they may put in.

McAllister moved to submit Specific Purpose Tax Requisition #26 for \$3,314.00, seconded by Ballinger; motion carried.

New Business:

Ferguson moved to approve the bill presentation as presented to pay forty-one checks and electronic checks in the amount of \$64,140.32 from the main checking, seconded by Ballinger; motion carried.

Dana moved to approve Eva Giron's request for extension for her fence at 480 Whippoorwill Drive, seconded by Ferguson; motion carried.

Adjournment: Ferguson moved to adjourn the meeting at 9:12 p.m., seconded by Ballinger; motion carried.

Mayor

Clerk